

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, August 19, 2026**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:02 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President

Colleen McDonald, Secretary

Nils Julin, Vice President

Steve Wilcox, Director

Jack Wheat, Treasurer

Staff Members present at the meeting included:

Cathy Kuefler, Admin. Mgr.

Sal Madrid, Op's Superintendent

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – Member Gary Konrad was in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR AUGUST 19, 2026:

MOTION: It was moved by Nils Julin to approve the agenda for August 19, 2026.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM JUNE 17, 2026:

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on June 17, 2026.

SECONDED

APPROVED

6. OFFICER'S REPORT

6.1 PRESIDENT'S REPORT – Dayv reminded everyone about the Water Pro Conference next month and he, Nils, Cathy, and Coco will be attending.

6.2 TREASURER'S REPORT – Jack reported that income was in excess of expenses for the month of July, and there were all “yes’s” on the board financials. July was a hot month and so revenues were up which brought purchased power up. The 2019 crew cab needed extensive repairs, Rural Water membership was paid, and the Pima County Public Water System license was paid.

MOTION: A motion was made by Steve Wilcox to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

Budget – The budget for the 26/27 Fiscal Year was reviewed by the board, questions were answered over the last few months, and the capital budget was adjusted and emailed to the board to include the meter program.

CDBG Audit – Pima County representatives were out to go over federal guidelines for the CDBG grants. They will be doing this with all recipients, AWC just happened to be the first, and once that is completed, they will do it annually for anyone awarded federal funds to make sure they are compliant.

CDBG Grant – We were awarded \$30,000 for the meter program. That is great news as we should be able to apply that and the 25/26 award to the cost of the Get Smart Meters that were budgeted.

Tohono O'odham Gaming Grant – We are waiting to hear if we will be awarded anything. They usually let us know in September. We requested \$48,000 for new fire hydrant locks.

Montanas del Sol Phase 1-B – The contract for Phase 1-B was submitted to the ACC. The developer submitted funds for the project and it should be completed by October.

DNPs – There were 21 in July and we ended up making calls and delivered 48 Blue Tags for August.

2025/2026 Audit – We are scheduled to do the field work remotely this year on September 22nd & 23rd. Marya and Linda are working on getting everything prepared and closed out as the fiscal year comes to an end.

Water Harvesting & Rainwater Basins – Linda is coordinating everything with Watershed Management to break ground on the project. A pre-con meeting is scheduled for September 3rd.

2026 Salary and Benefits Survey – The survey was prepared and included in the board's packet to review prior to the September or October meeting.

Citizens for Picture Rocks – Cathy and Sal presented at their meeting on August 18th. They discussed what has been happening around the co-op, the Drought Preparedness & Response Plan, and conservation.

SAWUA Forum- The forum is at the TCC on 10/2/26 this year and will focus on “Navigating the Future When Shortages are Real. Cathy let everyone know to look for their invite or let her know and she will RSVP for them.

MOTION: A motion was made by Colleen McDonald to approve the Administrative Manager's report.

SECONDED

APPROVED

8. OPERATIONS MANAGER'S REPORT

- Two new services were installed this past month. One in Section 6 out toward the wells and the other in Section 33 where the customer had a contractor boar under Sandario to get his service.
- A service was rehabbed in Section 16.
- We had two leaks – one in Section 35 and the other in Section 11.
- Staff serviced the motors at Garcia.
- There was an oil leak on the Backhoe which was repaired.
- Staff hauled material to eroded areas after the storm hit our area.
- Working closely with the contractor who is installing fiber internet line down Sandario and Rudasill to avoid any problems with our infrastructure.
- Adding & securing the fencing around the perimeter of the office due to javelinas getting in and damaging underneath the operations office.
- Installed new fascia for the gutter system on the front office.
- The engineers for the Tractor Supply contacted us about abandoning the easement on the south side of the property which runs from Sandario east to the lot we sold for the old well behind PR Reservoir. As the co-op no longer owns the property the easement is not necessary, so we will do that as they need it for flood control per Pima County.
- It came to our attention that a line from Rudasill Reservoir to the mainline on Desert View is concrete asbestos. Since that area will be open for the booster upgrades for Montanas del Sol Phase B, we will have Smyth replace that line as well. That proposal came in at \$17,200.

MOTION: A motion was made by Nils Julin to approve the Operations Manager's report.

SECONDED

APPROVED

9. UNFINISHED BUSINESS

10.1 Well 11 – The soft start has been ordered, a new 200 HP motor will replace the 250 HP so it will match Well 10s, and the electrical panel will be replaced with new. Once everything comes in the contractors will get started.

10.2 26/27 Draft Budget Discussion – Possible Motion – The board discussed after reviewing the budget over the past two months and felt it was reasonable so a motion was made to approve.

MOTION: A motion was made by Jack Wheat to accept the 26/27 Fiscal Year Budget as presented.
SECONDED
APPROVED

10. NEW BUSINESS – No New Business

11. EXECUTIVE SESSION

11.1 Resignation of the Operation's Superintendent

MOTION: A motion was made by Nils Julin to enter into Executive Session at 6:29 p.m. Cathy Kuefler and Gary Konrad were excused from the meeting.

SECONDED
APPROVED

MOTION: A motion was made by Jack Wheat to adjourn from Executive Session at 6:42 p.m.

SECONDED
APPROVED

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED
APPROVED

The Board adjourned at 6:45 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on September 16, 2026:



Colleen McDonald, Secretary