

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, May 20, 2026

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President

Jack Wheat, Treasurer

Nils Julin, Vice President

Colleen McDonald, Secretary

Steve Wilcox, Director

Staff Members present at the meeting included:

Cathy Kuefler, Admin. Mgr.

Sal Madrid, Op's Superintendent

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – No guests present.

4. REVISION AND ADOPTION OF THE AGENDA FOR May 20, 2026:

MOTION: It was moved by Colleen McDonald to approve the agenda for May 20, 2026.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM APRIL 15, 2026:

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on April 15, 2026.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – Dayv reported that the National Rural Water, Water Pro Conference will be at the Phoenix Convention Center September 14-16th. The schedule is not out yet but there will be a Women In Rural Water luncheon and Board Training. The early bird deadline is July 31st so once the schedule is out he or Cathy will forward that and anyone who is interested in attending will be registered.

TREASURER'S REPORT – Jack reported that expenses were in excess of income for the month of April and there was one “no” on the board financials.

- April was \$12k over budget on water revenue as it was a warm month and we pumped a lot of water.
- Salaries were over for the month with the manager's bonus and a third payroll. Both were budgeted in different months so YTD we are \$33k under budget.
- Account 668.1 is what really throws the budget off. Our conservation purchases for the WIFA grant go under this account but we will be getting reimbursement from the grant and that will offset the deficit.
- Our bottom line for April is \$-28,266.18. If you consider the YTD we are at \$-44,669.82 and the conservation account is \$48,742.95 which we will be getting 75% back so we are close to a breakeven for the fiscal year and we should see income in excess of expenses for the rest of the fiscal year which is our hottest months and typical for the co-op.

MOTION: A motion was made by Colleen McDonald to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINSTRATIVE MANAGER'S REPORT

WIFA Grants – Meter Replacement Program – This program is complete and all invoices have been submitted to WIFA. We received two payments this week in our account and sent off the last payment to the vendor.

Conservation Program – We received one payment this morning from WIFA and Linda is working on finalizing the Rainwater Basin project with Watershed Management. Rainwater Harvesting classes and rebates were better than we ever expected and now closed. Toilet, washing machine and clothes washer rebates will be closed as of May 31st.

Budget – Working on the budget for FY 2026-2027. Will have a draft to present at June's meeting.

Waterworth Rate Study/Forecasting Software – We had another meeting and have set up a date which is tomorrow, May 21st at 1:00 pm for the board to get a demonstration. The plan is to get the budget to them prior to the June meeting and put that into the software so we can present the budget with the forecasting software.

Annual Meeting – Cathy and Nils attended Trico's annual meeting and got a list of good ideas. Cathy has sat down with staff to continue to prepare for this. We will really highlight four important elements of the co-op and conservation at four tables manned by our operators and try to have swag available that members will use and appreciate. Wanted to get our local food truck out to serve refreshments and are waiting to hear back from them. The goal is to keep it under 60 minutes, interesting, and fun.

Pima County Water Inspection – After completion of the inspection, the inspector let me know what a pleasure it is working with myself, Sal, and the staff. He especially wanted to give a shout out to Sal and his operators for a job well done. This was really good to hear having struggled to get a team together over the past 10 months and see the work they have been doing while getting trained and certified.

MOTION: A motion was made by Nils Julin to approve the Administrative Manager's report.

SECONDED
APPROVED

8. OPERATIONS MANAGER'S REPORT

- New services installed in sections 12 and 9.
- Two services were replaced in Section 12 that were a mess. Decided to take the time to fix them which is good for the new crew and future problems we can avoid.
- There were four service leaks this month. Three in section 3 and 1 in section 4.
- PDEQ System Inspections – They went well and we've received our Letter of Compliance.
- Easement cleanup – We cleaned up the Walk of Death in section 4. This has been a problem and are actually looking into looping it off to the mainline. Had Bob's Backhoe go out and we will get a quote to lay the pipe and we will tap it. While cleaning it up we did find a gasket leak which has now been repaired as well.

MOTION: A motion was made by Doug Schneider to approve the Operations Manager's report.

SECONDED
APPROVED

9. UNFISHINED BUSINESS

9.1 Ina Road Improvements – The plans were dropped off today and Sal will send out to see if he can get some bids back. It has held steady and not been a problem. Sal said the work they did several years ago now seems to be holding up and we really have not had a lot of monsoon action or other heavy rain. Dayv suggested we table

this until after monsoon season as there is nothing we can do before that at this point and the board agreed.

9.2 Well 11 – Sal spoke to Don from Smyth who has requested a static report and pump curve. The likelihood of getting 200 hp from 250 hp is good if we want to change it to be the same as Well 10. Dayv suggested he verify the ring size of the frame for the pump as well.

9.3 Annual Meeting Discussion – Discussed in manager's report.

10. NEW BUSINESS – No new business to report.

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED

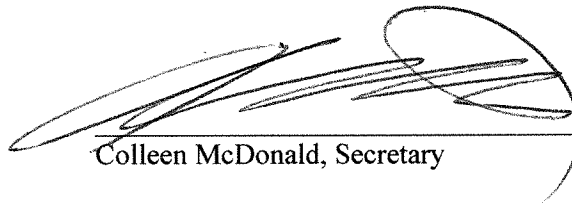
The Board adjourned at 6:36 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on June 17, 2026:



Colleen McDonald, Secretary