

**AVRA WATER CO-OP, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday February 18, 2026**

**1. CALL TO ORDER**

President Dayv Marlow called the meeting to order at 6:03 p.m.

**2. ROLL CALL**

**Board Members present at the meeting included:**

Dayv Marlow, President	Jack Wheat, Treasurer
Nils Julin, Vice President	Steve Wilcox, Director
Doug Schneider, Director	

**Staff Members present at the meeting included:**

Cathy Kuefler, Admin. Mgr.	Sal Madrid, Op's Superintendent
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**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – There were no guests.**

**4. REVISION AND ADOPTION OF THE AGENDA FOR February 18, 2026:**

**MOTION:** It was moved by Nils Julin to approve the agenda for February 18, 2026.

**SECONDED  
APPROVED**

**5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM January 21, 2026:**

**MOTION:** It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on January 21, 2026.

**SECONDED  
APPROVED**

**6. OFFICER'S REPORT**

**PRESIDENT'S REPORT –** The president gave a recap on Rural Water hiring Dean Hayes as the Executive Director for the association. We should see changes and growth moving forward. The RWAAZ 2026 Spring Conference is on April 9-10, 2026 here in Tucson.

**TREASURER'S REPORT –** Jack reported that for the month of January income was in excess of expenses and we had all yes's on the board financials. Those accounts that were a little over were just from rising costs in the industry.

**MOTION:** A motion was made by Doug Schneider to approve the Treasurer's report.

**SECONDED  
APPROVED**

## 7. ADMINSTRATIVE MANAGER'S REPORT

**WIFA Grants – Meter Program**– The guys are moving along on cleaning and prepping meter boxes and replacing the meters. We now have just over 400 left to complete the program. WIFA sent a reimbursement of \$78k so we will pay another one of the two outstanding invoices. At completion of this program, we should have about 800 old meters left in the system. A \$40k grant request was submitted to CDBG to replace some of those for the '26/'27 fiscal year. **Conservation Program** – The first Rainwater Harvesting Workshop was held on February 4<sup>th</sup> here at the co-op. We had full attendance and the February 25<sup>th</sup> workshop is full as well.

**Employee Handbook Review** – Staff has reviewed the handbook and made changes. Dayv, Nils, and Cathy will set up a time to go over and discuss it here in the next few weeks.

**Annual Report** – Currently working on the reports.

**Cybersecurity Assistance** – We were part of a cybersecurity program provided by a volunteer organization through NRWA and ADEQ which offers assistance from experts to water systems to help scope cyber needs, identify existing vulnerabilities, and patch up weaknesses. After working with the volunteer assigned to us, we found that Aaron who is in charge of our IT has done an outstanding job and with the support of the board and having funds designated for our network, equipment, and SCADA we are in a good position. The only deficiency she recognized (and one Aaron has been wanting us to address) is policies which I am going to discuss with our volunteer and she will provide some options to choose from. Hopefully that will happen prior to the next meeting and can be presented to the board for approval. Doug asked what would happen if something happened to our technician and that has been addressed. There is a tech available who could jump in and access the information he would need to keep the system running smoothly as well as back up services from other providers.

**Waterworth Rate Study/Forecasting Software** – Last year I had talked to Waterworth about their rate study and forecasting software. We met again in January and went through the product and then heard from another user in Nevada who has been using them for their district for several years. I received a proposal which was included in the packet and having researched other software and options like having a rate analysis run our numbers and make projections, I feel this is a good option to help with the co-op's financial forecasting (especially as we inch closer to a rate case) as well as helping to project the financial aspect and affordability of completing other projects in the future. It is an annual subscription that offers unlimited hours of advising and set up.

**MOTION:** A motion was made by Doug Schneider to approve Cathy moving forward with the Waterworth utility software subscription in the amount not to exceed \$10,000.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to approve the Administrative Manager's report.

**SECONDED**  
**APPROVED**

## 8. OPERATIONS MANAGER'S REPORT

- Meters are currently being installed in section 34 and Sal is looking at a completion time frame of four weeks.
- Leaks: There were two service leaks in section 4 & 34, a main leak in section 9 and another service leak today in section 34.
- Noel – The automatic transfer switch was replaced last week. We had CAT come out to give us an estimate, but found that Sabino Electric had better pricing and service, so we went with them.
- Gentech was out to service all of the generators. As with everything, they are aging and therefore we are finding little items that require repairs. They have been very well maintained over the years and so although there is some cost for repairs, it is still much cheaper than replacing the units.
- Subdivisions: **Montanos del Sol** – Phase 1 has been dug out from the cul-de-sac to Rudasill. There will be 13 lots. Currently finishing up Rudasill site upgrades and then will get that approved. **Rancho del Rio** – they are finishing up with electrical. Since they are installing either over or under our new lines, we do continually check on that. Doug asked about the contractors at the two sites and Sal said Rancho del Rio is Bob's Backhoe and Montanos del Sol is Janc Excavation.

**MOTION:** A motion was made by Nils Julin to approve the Operations Manager's report.

**SECONDED**  
**APPROVED**

## 9. UNFINISHED BUSINESS

**9.1 Ina Rd Improvements** – Did walk thru and found a few items. Smyth is finishing up the plans and then will get them to us. Sal will get costs broken down into phases to make a decision of where we will want to start on the construction portion.

## 10. NEW BUSINESS

**10.1 Mission Statement Review** – The board reviewed the statement, had a discussion, and found it to be sufficient.

**MOTION:** A motion was made by Jack Wheat to adjourn.  
**SECONDED**  
**APPROVED**

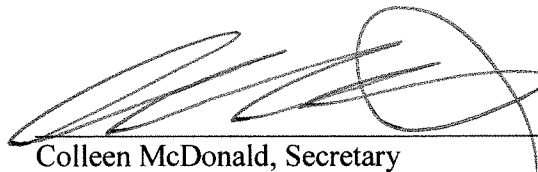
The Board adjourned at 6:57 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on April 15, 2026:



Colleen McDonald, Secretary