

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, June 18, 2025**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:01 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President	Jack Wheat, Treasurer
Nils Julin, Vice President	Colleen McDonald, Secretary
Doug Schneider, Director	Steve Wilcox, Director

Staff Members present at the meeting included:

Cathy Kuefler, Admin. Mgr.	Sal Madrid, Op's Superintendent.
Linda Coronado, Admin Asst.	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – No guests.

4. REVISION AND ADOPTION OF THE AGENDA FOR JUNE 18, 2025

MOTION: It was moved by Nils Julin to approve the agenda for June 18, 2025

**SECONDED
APPROVED**

5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM MAY 21, 2025.

MOTION: It was moved by Colleen McDonald to approve the minutes from the Regular Board Meeting on May 21, 2025.

**SECONDED
APPROVED**

6. OFFICER'S REPORT

PRESIDENT'S REPORT – President reported that the Tri-State conference will be on Aug 8th & 9th in Las Vegas and the Rural Water Conference will be on August 18th & 19th in Prescott.

MOTION: A motion was made by Colleen McDonald to approve the President's report.

**SECONDED
APPROVED**

TREASURER'S REPORT – Jack reported that expenses were in excess of income for the month of May, this is due to inflation and the asphalt repairs that had to be done due to water leaks. We had one "no" on the board financials, overall for the FY we are still looking good.

MOTION: A motion was made by Nils Julin to approve the Treasurer's report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT –

Operations Remodel – It is close to being completed and we are hoping to wrap things up by the end of June.

WIFA Conservation Grant and Meter Grants– The meter and conservation grant is moving along. Cathy & Sal had a conservation presentation at the Citizens for Picture Rocks meeting. We have numerous inquiries on the water harvesting program and are going to move forward with our water harvesting rebates. We have also had many customers come in for our AWC water buckets.

Water Quality Report –The report has been sent to ADEQ for approval and was posted to the website.

2025/2026 Budget –Discussed in new business.

MOTION: A motion was made by Steve Wilcox to approve the Administrative Manager's report.

SECONDED
APPROVED

8. OPERATIONS MANAGER'S REPORT –

- We did meter change outs in section 35, we will continue on to section 1 and 12.
- Flushing – going out to dead end lines within our system and flushing out the water that has been sitting in them.
- Leak in Section 1 – We had a service area leak on Taylor Lane.
- Asphalt – We had a couple of areas that had line repairs that needed to be done under the asphalt. We have started a good rapport with Pima County and they have been working with us on these repairs. One of the major areas was on Anthony where we had a new service to install and we had to cut into a large section of asphalt and since that road has a moratorium on it and is protected for 5 years Pima County worked with us on this particular repair.
- Inventory count was done for the quarter and everything came out great.
- Bollards were installed on Ellexson where a meter was continuously being run over.
- Operations Office – we are working with the contractor for the final preparations to move back into the operations office.
- Ina Design – We are still moving forward with Smyth and are on track to meet with them to review the design plans that we currently have which is about 1/4 mile of the design. We will have more information at the next meeting.
- Rancho Del Rio Development -There was a 300-500 foot section of eight inch pipe that was on the original design that was never installed. The developer's engineer used the original plans instead of the as-builts. We are discussing this issue with our attorney and then will talk to the developer to see how we can get the issue resolved. Doug felt the civil engineer is where the fault lies as they should have worked off of the as-builts and this is exactly why they carry Error & Omissions insurance. Dayv felt the same and asked Doug if he would be willing to sit in on the discussion.

MOTION: A motion was made by Doug Schneider to approve paying 30% of the anticipated \$60,000 budget as goodwill for the subdivision waterline that was found to not be there.

SECONDED
APPROVED

MOTION: A motion was made by Steve Wilcox to approve the Operation Superintendents report.

SECONDED
APPROVED

9. UNFISHED BUSINESS –

9.1 Ina Road Improvements – Discussed in Operations Managers report.

9.2 State of the Utility Report – Sal presented his State of the Utility Report which included the pipe study report which was done by Westland back in 2014. He gave his interpretation of the study and how it compared to the current conditions of our pipelines.

10. NEW BUSINESS –

10.1 2025/2026 Fiscal Year Budget Summary – The draft was posted to the website for the board to review and a draft summary was given out at the meeting. Cathy reviewed the Capital Improvement and Operation Budget Totals. The board will continue to review and contact Cathy with any questions/concerns before next month's board meeting.

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED
APPROVED

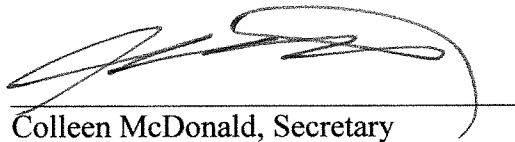
The Board adjourned at 7:20 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on August 20, 2025:


Colleen McDonald, Secretary