

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, April 16, 2025**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President

Jack Wheat, Treasurer

Nils Julin, Vice President

Colleen McDonald, Secretary

Doug Schneider, Director

Staff Members present at the meeting included:

Cathy Kuefler, Admin. Mgr.

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – No guests.

4. REVISION AND ADOPTION OF THE AGENDA FOR APRIL 16, 2025

MOTION: It was moved by Jack Wheat to approve the agenda for March 19, 2025

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM MARCH 19, 2025.

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on March 19, 2025.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – Dayv reported that he attended the AWWA (AZ Water) Conference in Phoenix and it was very well attended.

TREASURER'S REPORT – Jack reported that income was in excess of expenses for the month of March and we had all yes's on the board financials. Credit card fees and IT are up but things overall are looking good.

MOTION: A motion was made by Doug Schneider to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

Remodel – Things are moving along nicely. We should be getting cabinets and floors soon. Currently getting security camera wiring done. Paint, floor, and cabinets should be next and it will be close if we can have the meeting there next month. Will keep everyone posted.

Rancho del Rio Development (Phase 1) – We received the approved Mainline Extension application back from the ACC. Sal is out this week but there will be a pre-con meeting next week and work will get started.

WIFA Conservation Grant – We submitted another grant request for meters in the amount of \$400,000. We are on the “recommended” list from staff going to the board.

Annual Reports –ADWR, ADOR & ACC reports have all been completed and filed. Currently working on the Water Quality report

Annual Reviews – Linda and Coco both had their annual reviews.

MOTION: A motion was made by Jack Wheat to approve the Administrative Manager’s report.

SECONDED

APPROVED

8. OPERATIONS MANAGER’S REPORT – Sal is on vacation so Cathy went over some of the items that the department worked on over the past month.

- Quarterly maintenance.
- New services in section 35 and 16
- Leak repair in service line, section 35
- Sal completed Billy Brandon’s yearly performance review.
- The team has been working on installing meters and cleaning out boxes in preparation for more.

9. UNFISHED BUSINESS

9.1 Ina Road Improvements – Smyth has started and Sal can update next month. Still on target to complete by year’s end.

10. NEW BUSINESS – No new business

11. EXECUTIVE SESSION –

11.1 Annual Review of the Administrative Manager & Operations Superintendent – We will do this at the May meeting.

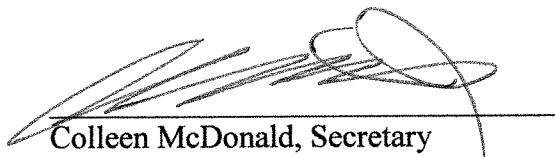
The Board adjourned at 6:17 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on May 21, 2025:



Colleen McDonald, Secretary