

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday September 18, 2024**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:05 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President	Jack Wheat, Treasurer
Nils Julin, Vice President	Doug Schneider, Director
Colleen McDonald, Secretary	Geoff Caron, Director

Staff Members present at the meeting included:

Cathy Kuefler, Admin. Mgr.	Sal Madrid, Operations Superintendent
Linda Coronado, Admin Assist.	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – Dan Barnett & Sandra Barnett.

4. REVISION AND ADOPTION OF THE AGENDA FOR SEPTEMBER 18, 2024

MOTION: It was moved by Nils Julin to approve the agenda as amended: to move New Business to follow agenda #5.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF BOARD MINUTES FROM AUGUST 21, 2024

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on August 21, 2024.

SECONDED

APPROVED

6. POLICY DISCUSSION REGARDING PERSONAL USE OF COMPANY EQUIPMENT

The board reviewed the draft of employee use of co-op equipment on personal time policy.

MOTION: A motion was made by Colleen McDonald to approve the policy for Use of Co-Op Equipment on Personal Time.

SECONDED

APPROVED

7. OFFICER'S REPORT

PRESIDENT'S REPORT – None

TREASURER'S REPORT – Jack reported that for the month of August income was in excess of expenses. The fiscal year ended very close to budget. There were all “Yes’s” on the Financial Analysis Report.

MOTION: A motion was made by Nils Julin to approve the Treasurer’s report.

SECONDED

APPROVED

8. ADMINISTRATIVE MANAGER’S REPORT

DNP’s – We had a cooler week and did 58 disconnects this month, all first timers were called.

Office Building – Included in the board packet is the estimate of expenses for the front office remodel, which includes adding a generator and upgrading all the electrical. We will to get started on this project the beginning of Oct. Once we are finished with the front office we will do some updates to the back trailer with the total budgeted amount for office renovations.

WIFA Grants – We received our first reimbursement payment for our AMI program. The conservation grant has had 14 rebates submitted so far. We will launch our Water Harvesting program in spring of next year.

2023/2024 Audit –Heather will be out Sept 24th & 25th for the audit fieldwork.

SAWUA Forum – The New Colorado River: Thriving with Less – This will be on October 18th at the TCC. Sal and Nils will be attending. Cathy asked if anyone else was interested in attending to let her know so she could RSVP for them.

MOTION: A motion was made by Nils Julin to approve the Administrative Manager’s report.

**SECONDED
APPROVED**

9. OPERATIONS MANAGER’S REPORT

- End of year inventory is done and came out really well
- Van Ark: we installed a new pump and fabricated a new pump stand
- Main Leak: we had a 4” mainline leak in section 4 in which we went ahead and installed a new valve at this location.
- Cleaned sites
- After a short monsoon, we hauled material to lower areas within the system.
- Meter box lids: we are continuing to drill out holes in the meter boxes for the new radio meters
- New Meters: We finished installing 30 new meters in section 9.

MOTION: A motion was made by Nils Julin to approve the Operations Manager’s report.

**SECONDED
APPROVED**

10. UNFISHED BUSINESS

10.1 New Building Design & Construction – discussed in Admin Manager’s report.

10.2 Ina Road Improvements –Sal will have more to report next month.

MOTION: A motion was made by Jack Wheat to adjourn.

**SECONDED
APPROVED**

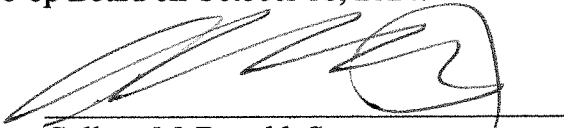
The Board adjourned at 6:39 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on October 16, 2024:



Colleen McDonald, Secretary