

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday September 20, 2023**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:05 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President	Nils Julin, Vice President
Jack Wheat, Treasurer	Doug Schneider- Director
Keith Winans, Director	Geoff Caron - Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado – Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

Steve Wilcox – AWC member and Ray Rogers – Tucson Controls

4. REVISION AND ADOPTION OF THE AGENDA FOR August 16, 2023

MOTION: It was moved by Nils Julin to approve the agenda for September 20, 2023 as amended: to include Account Maintenance for BMO account (formerly Bank of the West) to new business.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on August 16, 2023.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – None

TREASURER'S REPORT – Jack reported that for the month of August income was in excess of expenses. Total for the fiscal year looks good. There was one “No” on the Financial Analysis Report.

MOTION: A motion was made by Keith Winans to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER’S REPORT

DNPs– Last month we delivered 53 blue tags, this month we had 51 dnp’s.

Ina Road Mainline Replacement –We spoke with rep from RWAA and he has not heard anything from RD. Still working on the application, update next month.

SAWUA Water Forum – The forum is scheduled for Friday, September 29th. Davy, Doug, Nils and Sal will attend.

2022/2023 Audit –Heather will be here on September 28th & 29th for this year’s audit. We are working on Heather’s list of items needed and will have everything to her by Friday.

WIFA Conservation Grant – We submitted two grant applications, one is to enhance our Conservation Program and the other is for the AMI System. Will wait to see if we are considered.

Office Building – Cathy and Sal met with ESB which is the modular building company. The board reviewed the design and suggested changes/made comments. Staff will work on these and bring to next meeting.

High Efficiency Toilet Rebate – We had two applications submitted this month.

MOTION: A motion was made by Nils Julin to approve the Administrative Manager’s report.

SECONDED

APPROVED

8. OPERATIONS MANAGER’S REPORT

- Main Leaks: 8” main on Orange Grove, and a 6” on Van Ark
- Service Leak in Section 8
- Well 4: Installed a new pressure sensor on the discharge
- Service: We relocated a service on Desert Post
- Valves: We poured concrete collars
- Cleaning Sites: sprayed and pulled weeds
- Erosion: We hauled material to Ina, Ellexson and Peltto Path(around meter boxes and mainline)
- Landscaping: Front office landscaping done by a contractor and operations will put in the irrigation
- Inventory: End of the year inventory is done and everything look good.

MOTION: A motion was made by Keith Winans to approve the Operations Superintendent’s Report.

SECONDED

APPROVED

9. UNFISHED BUSINESS

9.1 Ina Road Improvements – The operations team backfilled the eroded area of Ina. After several hard monsoon rains the area held up securely. We will continue to work on contractor quotes.

9.2 Solar Discussion – Ray Rogers (Tucson Controls) attended the meeting. He discussed the different options / requirements for the installation of the solar panels at our three sites: Office, LAK, and Well #7. The board requested a proposal for Well #7, while we work on the front office site to work with the new building or existing utility shed.

10. NEW BUSINESS

10.1 Account Maintenance for BMO(formally Bank of the West) – Nils needs to be added as a signer and Joe Barber removed, in order to get a log in to view the account online as everything has changed with the banks transition.

MOTION: A motion was made by Keith Winans to add Nils Julin as a signer to the BMO account and remove Joe Barber from the account.

SECONDED

APPROVED

MOTION: A motion was made by Keith Winans to adjourn.

SECONDED

APPROVED

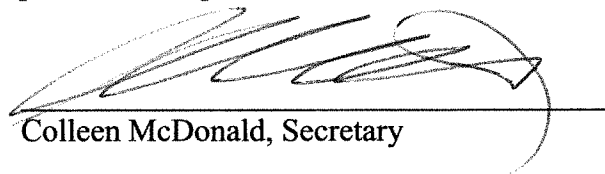
The Board adjourned at 7:19 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on September 22, 2023:


Colleen McDonald, Secretary