

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday June 21, 2023**

1. CALL TO ORDER

President Dayv Marlow called the meeting to order at 6:03 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Dayv Marlow, President	Nils Julin, Vice President
Keith Winans, Director	Doug Schneider- Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado – Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

Bruce Hazen and Steve Wilcox – AWC members.

4. REVISION AND ADOPTION OF THE AGENDA FOR June 21, 2023

MOTION: It was moved by Nils Julin to approve the agenda for June 21, 2023.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Keith Winans to approve the minutes from the Regular Board Meeting on May 18, 2023.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – There was no report from the president.

TREASURER'S REPORT – Cathy discussed the financials for May. We were under budget by \$4,400 for revenue and \$2,700 for net income. We had divers for five of our reservoirs which took us over a bit, otherwise we would have had a positive month finally. There was one “no” on the Financial Analysis Report.

MOTION: A motion was made by Keith Winans to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

DNP's – We had 19 disconnects for June.

Ina Road Mainline Replacement Design Proposal – discussed in unfinished business.

Budget/Capital Improvements/Replacement of Infrastructure Plan – discussed in unfinished business.

WRRC Conference – The UofA Water Resources Research Center 2023 Conference will be held July 11-12. Cathy will register anyone who is interested in going.

MOTION: A motion was made by Nils Julin to approve the Administrative Manager's report.

SECONDED
APPROVED

8. OPERATIONS MANAGER'S REPORT

- Service relocation in section 34. Lowered and replaced service on Ina in preparation for monsoon season.
- Four new services: 2 in section 9 & 2 in section 4
- Leaks: 6" main leak in section 3
- Well #4: We meet with Ray from Tucson Controls. He configured the reservoir transducer. We called and spoke with Matt (Sensus) to correct the scale of tank height and widen GPM span on flow meter.
- Site inspections with Pima County went well, and everything looked great.
- Valve replacement : installed a new inline valve on Orange Grove
- Meters and MXU's have been installed from our CDBG Grant.
- Divers: Inspected Garcia, Van Ark, Rudasill, and Noel.

MOTION: A motion was made by Nils Julin to approve the Operations Superintendent's Report.

SECONDED
APPROVED

9. UNFINISHED BUSINESS

9.1 Ina Road Improvements – Sal went through his timeline for the Ina Improvement. Cathy contacted RD to follow up on the grant information for design. She will start the application process for the Emergency Community Water Assistance Grant.

9.2 Solar Discussion – Ray Rogers (Tucson Controls) sent us over the budgetary estimate for the solar design at the office. Cathy included this in the board packet for the board to review. We will contact Ray and request a proposal with the total cost for all 3 sites and we will also look into solar grants.

9.3 Rate Case Discussion – The board reviewed our expenses and revenues for this year, and even though revenues have been low overall the co-op is still in a good position. Doug suggested that we wait a couple of years before we decide to move forward on a new rate case, and feels it would be a disservice to our customers at this time. We will table this discussion.

MOTION: A motion was made by Nils Julin to table the rate case discussion.

SECONDED
APPROVED

10. NEW BUSINESS

10.1 Infrastructure Replacement Plan & Capital Project Review – Cathy showed the board our GIS system that Theron has been working. He has put the project map from the Infrastructure Replacement Plan we did in 2014 on its own layer of the GIS system. He also has been pinning actual leaks so we can see where we are having the most problems and deal with them accordingly. This will be a great help with grant apps and asset management in the future.

10.2 Budget Draft for 2023-2024 Fiscal Year – The budget draft was finished and emailed to the board. Cathy reviewed the Capital Improvement and Operation Budget Totals for next fiscal year. The board will review and contact Cathy will any question/concerns before the next meeting.

MOTION: A motion was made by Keith Winans to adjourn.

SECONDED

APPROVED

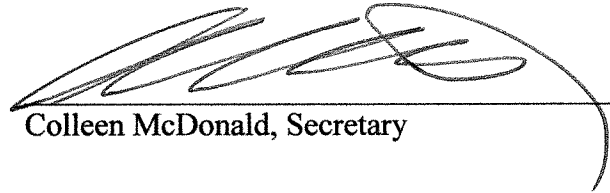
The Board adjourned at 7:21 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on August 16, 2023:



Colleen McDonald, Secretary