

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, March 15, 2023**

1. CALL TO ORDER

President Davy Marlow called the meeting to order at 6.07 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Davy Marlow, President Nils Julin, Vice President
Jack Wheat, Treasurer Doug Schneider, Director
Colleen McDonald, Secretary – came in late

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

No guests were in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR March 15, 2023

MOTION: It was moved by Nils Julin to approve the agenda for March 15, 2023.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Jack Wheat to approve the minutes from the Regular Board Meeting on February 15th, 2023.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – Davy shared a video from the City of Buckeye's mayor regarding their water position.

TREASURER'S REPORT – Jack reported that for the month of February expenses were in excess of income, and there was one “no” on the financial reports. Overall, the co-op is in a good position even with cost increases. We will watch that over the next few months and review our financial position again in Oct 2023.

MOTION: A motion was made by Nils Julin to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

DNP's – We had 36 dnp's this month. Coco attempted to contact first timers the day prior to DNP.

Ina Road Mainline Replacement Design Proposal – We are told RD has approved the Preliminary Engineering Report and Environmental Study funding. Our new circuit rider will be helping us with the application for the emergency grant assistance.

Rural Water Representative and Conference – Our new representative stopped by the office.

Rural Water of AZ is going through a log of changes, the annual conference is going to be in Tucson

this year on May 23rd to 25th. Our operations team will be going to classes they will be offering. Once we receive their agenda, Cathy will register any board members interested in the leadership classes.

2021 Corporate Tax Return – The draft has been posted to the board’s website for review.

Front Facelift/Landscape – Alex took Cathy to the MHS welding dept. they will be making our new Avra Water signs for the front office. We also hope to start the front landscaping/facelift next month.

Customer Refund – We had an issue with one of the 1” meters, our tech’s went out and fixed the issue and the meter is now working correctly and refund will be issued to the customer.

Drinking Water Week –AWC is celebrating the event by having our 1st children’s coloring event in the month of April. Any child that brings their water conservation related artwork in will receive a conservation gift packet and have their artwork displayed in the front office. AWWA sent information on Drinking Water Week and we thought this would be a good way to educate children on the importance of saving water.

MOTION: A motion was made by Nils Julin to approve the Administrative Manager’s report.

SECONDED

APPROVED

8. OPERATIONS MANAGER’S REPORT

- Service relocation in Section 4, 5 services and an in-line valve
- Leaks: Section 34 & 9 had valve leaks
- Installed bollards around meter boxes.
- Well #4: brushed and bailed. Getting ready to install camera at the well site
- Easements: Removed brush and cactus
- Generator: Replaced belt at Van Ark
- Sabino Electric: Added the Arc Flash labels to the panels and the line drawings are all done
- We had a leak that needed to be repaired under the asphalt on Anthony & Sanders. Pima County notified us that the 8 X 8 section needed to be repaved. We had APS come out and repave the area to comply with Pima County’s standards.

MOTION: A motion was made by Jack Wheat to approve the Operations Superintendent’s Report.

SECONDED

APPROVED

9. UNFISHED BUSINESS

9.1 Ina Road Improvements – Sal receive a proposal from Bowman which was much lower than Westland. Sal is going to do more research on why the proposals are so different.

9.2 Solar for Sites –Nils reached out to a couple of solar companies, but they are not doing commercial projects any longer or not doing projects in this area. Nils is still waiting to hear back from other solar companies. Will update at next meeting.

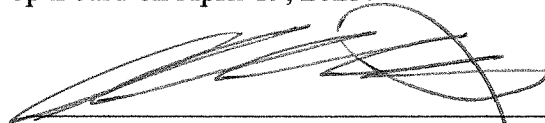
10. NEW BUSINESS – No new business to report.

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED

The Board adjourned at 6:54 p.m.
Respectfully submitted by,
Linda Coronado
Administrative Assistant
Approved by the Co-op Board on April 19, 2023:



Colleen McDonald, Secretary