

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, February 15, 2023**

1. CALL TO ORDER

President Davy Marlow called the meeting to order at 6.03 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Davy Marlow, President	Nils Julin, Vice President
Jack Wheat, Treasurer	Doug Schneider, Director
Keith Winans, Director	Geoff Caron, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
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3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

No guests were in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR FEBRUARY 15, 2023

MOTION: It was moved by Nils Julin to approve the agenda for February 15, 2023.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Keith Winans to approve the minutes from the Regular Board Meeting on January 18th, 2023.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – Davy shared information regarding the city of Buckeye's \$80 million approval to purchase a lot in the far west valley with groundwater rights to supply 27 master planned communities that would grow the city's population by 872,000 people. Even with the purchase, there would still be a deficit in the water supply. Governor Hobbs released a report by the DWR that was withheld from the public regarding the massive new growth they are proposing and how it would seriously threaten the entire region's groundwater. We can expect the government will get more involved in water policy and follow the story for updates.

TREASURER'S REPORT – Treasurer reported that for the month of January expenses were in excess of income, and there were all "yes's" on the financial reports. Overall, the co-op is in a good position even with cost increases. We will watch that over the next few months as revenues begin to increase. Jack also received a call from the new branch manager from Bank of the West who wanted to come out and meet the board at March's meeting.

MOTION: A motion was made by Nils Julin to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

DNP's – We had 44 dnp's last month and 24 yesterday. Staff attempted to contact first timers. This is a good way to catch accounts that have just abandoned the property and never contacted us for a regular shut off.

2023 Nissan – We have our new runner truck. Nils has spent a lot of time getting that paperwork done. Now every tech has a truck and will be responsible for maintenance, cleaning, and inventory of tools/parts.

Annual Reporting – Starting the ACC, ADWR, and ADOR reports.

2021 Corporate Tax Return - The draft has been posted on the website for all to review. Dayv will sign and get it sent off once he has reviewed. Any questions need to be addressed asap.

Front Facelift/Landscape – We will be starting this project. In keeping with our BMPs, we will make a large xeriscape in the front with new signage (we will work with MHS) and Nils has offered cactus from an area he is clearing. Hope to get it done before temps soar.

Employee Reviews – Theron had his five year review. Cathy and Sal are due next month, so Jack will do Cathy's and Nils will take care of Sal's.

Solar for Well Sites – Did not hear back from the solar rep regarding the offices, so we will reach out to another. Checking to see what the Town of Marana has going at their offices on Ina where they are installing solar and covers. Nils will reach out to another solar contact. Cathy talked to Trico and their Net Metering Tariff is the same which was an issue when we looked into solar at the reservoirs and other sites. Will move this to unfinished business next month.

Banking – to follow up on Jack's report, National Bank of AZ has been great since we have moved everything over. We also moved to their credit card and received our first annual revenue share credit back in the amount of \$641.77 for the three months we had it. That goes directly into our general account.

MOTION: A motion was made by Keith Winans to approve the Administrative Manager's report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER'S REPORT

- Service relocation in Section 34. Has had a lot of trouble with trucks hitting it and causing leaks.
- Had five leaks this past month.
- Quarterly maintenance completed.
- Installed bollards around meter boxes.
- Well #4 is set up to be brushed and bailed next week so we can make a decision on it.
- Continuing easement clean-up and cutting meter box holes.

MOTION: A motion was made by Jack Wheat to approve the Operations Superintendent's Report.

**SECONDED
APPROVED**

9. UNFISHED BUSINESS

9.1 Ina Road Improvements – Sal had another engineer come out from Bowman and drove Ina with him. His thoughts on the AB with lyme option was it would be too much liability and very expensive, so we are back to lowering the line. Ductile iron is difficult to get right now and HDPE has been recommended. Sal is going to do more research on that. Sal will get a second proposal for the same work. In the meantime, we heard back from our RWAA rep and RD will cover the preliminary engineer report and environmental report. We now wait to hear from them. We were also told they would cover the construction but not sure if that is grant, loan, or a combination of the two. They will require a lot of paperwork to get started so the process will probably take some time.

10. NEW BUSINESS – No new business to report.

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED


The Board adjourned at 6:47 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on March 15, 2023:



Colleen McDonald, Secretary