

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, January 18, 2023**

1. CALL TO ORDER

President Davy Marlow called the meeting to order at 6.03 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Davy Marlow, President	Nils Julin, Vice President
Jack Wheat, Treasurer	Colleen McDonald, Secretary
Keith Winans, Director	Geoff Caron, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

No guests were in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR JANUARY 18, 2023

MOTION: It was moved by Jack Wheat to approve the agenda as amended: to include the October 19th meeting minutes for approval.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on October 19th, November 16th and December 21, 2022.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – President reported that the new Governor is going to have some new water policy. It sounds like the State of AZ and Governor are going to be getting more involved in the water legislation from the utility side as well as private individuals.

TREASURER'S REPORT – Treasurer reported that for the month of December expenses were in excess of income, and there were all “yes’s” on the financial reports based on fiscal year to date totals.

MOTION: A motion was made by Keith Winans approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

DNP's – We had 44 dnp's this month and all first timers were contacted the prior day.

Annual Audit – The audit is complete and has been posted to the board's website for the board to review.

Copier Lease – We have a new Kyocera printer and our Toshiba unit was returned.

Ina Road Mainline Replacement Design Proposal – Discussed in operations manager's report.

CDBG – Our final applications have been submitted. We applied for two grants: 1. Aging Meter Replacement & MXU Install Program 2. Line and Road Erosion Repair. Both requests were for \$25k

Banking – Jack closed the savings account with Chase since we were still having so much trouble getting statements or looking at the account online. The funds have been put into a money market account at National Bank of Arizona.

Budget Revision – Cathy verified that the board reviewed the budget revisions that were discussed at the October 19th board meeting. The correction was for the payroll error which has been corrected in excel and is posted on the website.

Work Comp Renewal – Our renewal is on February 1st. All the Board members present signed the rejection forms.

Solar for Well Sites – Doug emailed some information on solar for our well site. Cathy contacted a solar rep and is waiting to hear back from her. Will discuss more at next month's meeting.

New Truck – Been looking for another runner truck. Staff will follow up to see who offers the best pricing on a new Nissan truck and arrange to meet with Dayv to get signatures.

MOTION: A motion was made by Keith Winans to approve the Administrative Manager's report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER'S REPORT

- We had 5 new services, 3 in section 34 and 2 in section 9.
- Cleaning easements, removing cactus and trees. We also hauled dirt to eroded areas.
- We had a 4" on a 90* mainline leak in section 4
- Well 4: Smyth Steel came out and pulled out the pump
- Our last shade structure at Garcia is up and finished.

MOTION: A motion was made by Geoff Caron to approve the Operations Superintendent's Report.

**SECONDED
APPROVED**

9. UNFINISHED BUSINESS

9.1 Ina Road Improvements – Sal is looking at different options for repairing the waterline. He will get a few more proposals for the design repair and prepare a timeline and schedule for the Board for this project.

10. NEW BUSINESS –

10.1 Annual Review of the AWC Mission Statement and Conflict of Interest Policy -

The board reviewed the statement - “The mission of Avra Water Co-op, Inc. is to provide for the present and future water supply needs of its members and customers at the most reasonable cost” and everyone had the Conflict of Interest Policy to review and sign the form.

MOTION: A motion was made by Keith Winans to accept the mission statement as it is.

SECONDED

APPROVED

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED

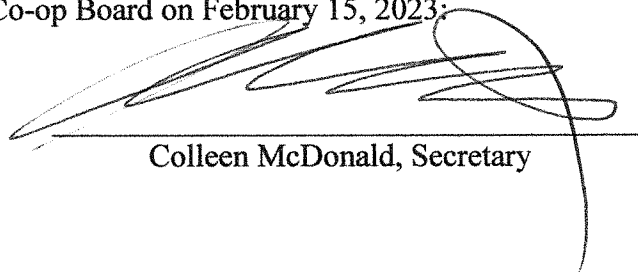
The Board adjourned at 7:09 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on February 15, 2023:



Colleen McDonald, Secretary