

**AVRA WATER CO-OP, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, August 17, 2022**

**1. CALL TO ORDER**

President Dayv Marlow called the meeting to order at 6:14 p.m.

**2. ROLL CALL**

**Board Members present at the meeting included:**

Dayv Marlow, President	Jack Wheat, Treasurer
Doug Schneider, Director (Via Zoom)	Nils Julin, Director
Colleen McDonald, Secretary (Via Zoom –joined late)	
Joe Barber, Vice President (Via Zoom – joined late)	

**Staff Members present at the meeting included:**

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant	

**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – No guests.**

**4. REVISION AND ADOPTION OF THE AGENDA FOR August 17, 2022**

**MOTION:** It was moved by Jack Wheat to approve the agenda for August 17, 2022.

**SECONDED**

**APPROVED**

**5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES**

**MOTION:** It was moved by Nils Julin to approve the minutes from the Regular Board Meeting on May 18, 2022.

**SECONDED**

**APPROVED**

**6. OFFICER'S REPORT**

**PRESIDENT'S REPORT – None**

**TREASURER'S REPORT –** Treasurer reported that income was in excess of expenses and there were all “yes’s” on the financial report for the month of July.

**MOTION:** A motion was made by Nils Julin to approve the Treasurer’s report.

**SECONDED**

**APPROVED**

**7. ADMINISTRATIVE MANAGER'S REPORT**

**DNP's –** In July we called everyone and delivered 22 blue tags and when the temperature fell we did 12 DNP's. This month we had 48 DNP's and all first timers were contacted the day before.

**WUAA** – A roundtable meeting was held with ACC Chairwoman Marquez Peterson. She is promoting consolidation of the water industry in AZ and discussed the upcoming Water Task Force which will focus on the drought, BMP's and what utilities are doing to increase awareness.

**Banking** – Cathy talked to National Bank of Arizona about possibly switching over our bank accounts. They offer the Positive Pay, a Consortium Visa for non-profits with credits back, and much better customer service. Chase still seems to be lower with the Merchant Services account, but we will continue to get more information for next month's meeting before we make a final decision.

**Grants** – Pima County approved \$30,00k for our Aging Meter/ MXU Replacement Program. We also put in for the Tohono O'odham gaming grant: \$10k for a leak detection tool and \$25k for fire hydrant locks.

**Annual Audit** – We are tentatively set for Sept 26<sup>th</sup> and 27<sup>th</sup>.

**SAWUA Forum** – Save the Date: meeting will be held at the TCC on Thursday, September 29, 2022.

**MOTION:** A motion was made by Jack Wheat to approve the Administrative Manager's report.

**SECONDED**

**APPROVED**

## 8. OPERATIONS MANAGER'S REPORT

- New services: section: 34, 1 and 12
- Meter relocation from center of road in section 3.
- Erosion Protection: After the storms there was a minimal amount of erosion compared to last year.
- Shade Structure: Added new shade structures to Noel and Van Ark boosters.
- Conex Box: Relocated the conex box and added skirting and small dock with steps
- Office and Sites: Cleaning and weeding done.
- Arc Flash study at four sites: Well #4, Well #7, LAY and Rudasill. Reports should be coming.

**MOTION:** A motion was made by Nils Julin to approve the Operations Superintendent's Report.

**SECONDED**

**APPROVED**

## 9. UNFINISHED BUSINESS –

**9.1 – Grants for Toilets/Water Harvesting** – Nils drafted the water liability form which he will review with the board at next month's meeting.

**9.2 – 2022/2023 FY Budget Discussion** – Staff reviewed the budget during the months of June and July.

**MOTION:** A motion was made by Jack Wheat to approve the 22/23 Fiscal Year Budget.

**SECONDED**

**APPROVED**

**10. NEW BUSINESS –**

**10.1 – Pima County Utility License Renewal –** The Pima County Public Utility License Agreement is up for renewal. This allows us to work in county easements and roads. They require a signed resolution from the board.

**MOTION:** A motion was made by Doug Schneider to approve the Resolution for the Pima County Public Utility License renewal signed by the secretary.

**SECONDED  
APPROVED**

**MOTION:** A motion was made by Jack Wheat to adjourn.

**SECONDED  
APPROVED**

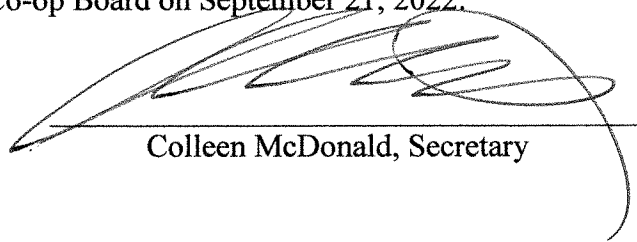
The Board adjourned at 6:39 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on September 21, 2022:



Colleen McDonald, Secretary