

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, December 15, 2021**

1. CALL TO ORDER

President Davy Marlow called the meeting to order at 7:18 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Davy Marlow, President	Joe Barber, Vice President
Jack Wheat, Treasurer	Colleen McDonald, Secretary
Camille Julin, Director	Keith Winans, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

Guests in attendance were: Dale Wheat, Debbie Marlow, Debbie Barber, Nils Julin, and Robin Nicholson.,

4. REVISION AND ADOPTION OF THE AGENDA FOR December 15, 2021

MOTION: It was moved by Joe Barber to approve the agenda for December 15, 2021.

**SECONDED
APPROVED**

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Keith Winans to approve the minutes from the Regular Board Meeting on October 20, 2021 & November 17, 2021.

**SECONDED
APPROVED**

6. OFFICER'S REPORT

PRESIDENT'S REPORT – President reported that he would like a calendar of meetings published to the website and that any new business would need to be added to the agenda prior to the meeting.

TREASURER'S REPORT – Treasurer reported that for the month of November income was in excess of expenses and there were all “yes’s” on the financial reports.

MOTION: A motion was made by Joe Barber to approve the Treasurer’s report.

**SECONDED
APPROVED**

7. ADMINISTRATIVE MANAGER'S REPORT

MOTION: A motion was made by Collen McDonald to suspend the Administrative Manager’s report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER'S REPORT

MOTION: A motion was made by Colleen McDonald to suspend the Operations Superintendent's Report.
SECONDED
APPROVED

9. UNFISHED BUSINESS

9.1 2021 Annual Audit Review – The audit is complete. The audit letter and Cathy's response to the Internal Control Deficiencies was included in the board packet. Overall the audit went very well again this year.

9.2 Drought Impact Discussion – No discussion.

10. NEW BUSINESS – No new business.

MOTION: A motion was made by Joe Barber to adjourn.
SECONDED
APPROVED

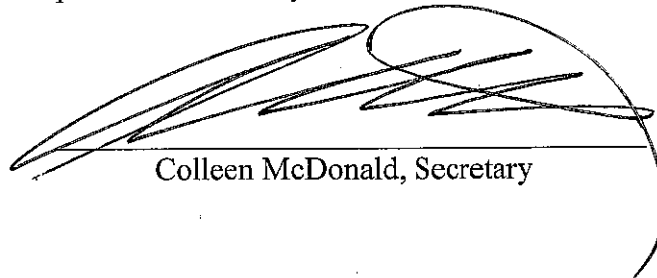
The Board adjourned at 7:24 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on January 19, 2022:



Colleen McDonald, Secretary