

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, August 18, 2021
Via Zoom Meetings

1. CALL TO ORDER

Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Camille Julin, Vice President
Colleen McDonald, Secretary	Jack Wheat, Treasurer
Keith Winans, Director	Davy Marlow, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

There were no guests in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR August 18, 2021

MOTION: It was moved by Davy Marlow to approve the agenda for August 18, 2021.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Davy Marlow to approve the minutes from the Regular Board Meeting on July 21, 2021.

SECONDED
APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – None

TREASURER'S REPORT – Treasurer reported that for the month of July expenses were in excess of income due to monsoon rain damage and there were all “yes’s” on the financial reports.

MOTION: A motion was made by Keith Winans to approve the Treasurer's report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

COVID-19 – OSHA updated its COVID-19 guidance to include the new recommendations for businesses regarding fully vaccinated employees. Everyone remains healthy and safe.
DNP's- We cancelled DNPs this month due to monsoon damage to roads that needed to be repaired. Everyone on the list we were able to contact regarding their past due balance was notified.

Shortage Declared on the Colorado River – Watched the WUAA Membership webinar. They gave good information on public awareness and addressing the public's questions regarding the first ever shortage on the river. We really have not had many questions regarding that.

Bi-Monthly Meter Reading – We found several high usage leaks and one dead meter. This is a good way of keeping our customers informed about their usage and conservation awareness.

CDBG – We received \$25,000 for meters and MXU's for the 21-22 fiscal year. Still waiting on our supplier to get meters for the 20-21 fiscal year grant.

21/22 FY Capital Budget – Discussed in unfinished business

New Employee – We hired a new operations technician. He started on August 17th.

Development Inquiries – The Rancho del Rio Estates development west of Sandario between Magee and Ina may have a new developer. We also became aware of the Montanas Del Sol development on Tula and Picture Rocks going thru a re-zoning because the developer would like to make it an RV Park. Information is available thru Pima County Planning and Development.

MOTION: A motion was made by Jack Wheat to approve the Administrative Manager's report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER'S REPORT

- We had a new service install in Section 4
- Leaks: This month we have had 4 service leaks
- Hydrant flow test done for fire department ISO
- Hauled decorative gravel to each site
- Erosion control
- Ina Rd 8" mainline concern due to monsoon rain. Contacted a contractor to discuss lowering the mainline. Cathy contacted Sharon Bronson's office regarding the road and we will reach out to other utilities to try and set up a meeting to discuss.

MOTION: A motion was made by Colleen McDonald to accept the Operations Superintendent's Report.

**SECONDED
APPROVED**

9. UNFISHED BUSINESS

9.1 2021 Annual Meeting – We are planning for a live meeting on November 17th at Picture Rocks Intermediate School if Covid-19 permits. Will send notices and update on website through November to keep membership informed.

9.2 Drought Impact Discussion – Next meeting on September 8th will discuss the drought status.

9.3 FY 2021/2022 Budget Discussion – Discussed the updated Capital Budget with the board. Most of the budget will be allocated to Ina Road repairs and improvements.

MOTION: A motion was made by Davy Marlow to approve the 21-22 fiscal year budget as amended.

SECONDED
APPROVED

10. NEW BUSINESS – No new business.

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED
APPROVED

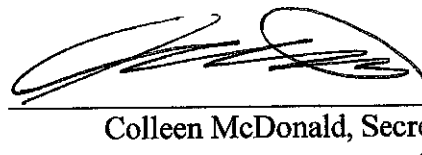
The Board adjourned at 8:02 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on October 20, 2021:



Colleen McDonald, Secretary