

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, July 21, 2021
Via Zoom Meetings

1. CALL TO ORDER

Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Camille Julin, Vice President
Colleen McDonald, Secretary	Keith Winans, Director
Davy Marlow, Director	

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

There were no guests in attendance.

4. REVISION AND ADOPTION OF THE AGENDA FOR July 21, 2021

MOTION: It was moved by Davy Marlow to approve the agenda for July 21, 2021.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Colleen McDonald to approve the minutes from the Regular Board Meeting on June 16, 2021.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – None

TREASURER'S REPORT – Cathy reported that for the month of June income was in excess of expenses and there were all “yes’s” on the financial reports.

MOTION: A motion was made by Colleen McDonald to approve the Treasurer’s report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER’S REPORT

COVID-19 – Everyone has continued to stay healthy. We have asked anyone who has traveled to be extra cautious upon returning. The office remains closed.

DNP’s- Delayed DNPs from 7/13 to 7/14 as the temperature came down to the 90s. 7/14 there was a storm advisory all day and the ops team was out all night on a main line break, so DNP was postponed until 7/19. In the meantime, we attempted to contact every past due account in an effort to get them paid before they were shut off. We started with 30 DNPs and ended up with 19 DNPs total.

Save the Date – The WUAA Membership webinar will be on August 11, 2021 to discuss the first ever shortage declaration of the Colorado River. Everyone encouraged to attend.

Meter Reading Reports – Every month we run a bi-weekly meter reading to help catch any dead meters or customer leaks. This month we found several leaks and one very large irrigation problem.

Cyber Security – Will be attending a few webinars on Cyber Security. We just added another server to the network system, RAM upgrades for the cameras, and backup sync software. Next fiscal year we will add an additional Malware/Ransomware Real Time Scanner with server protection as well as desktop/laptop protection. We will be hiring a part time student to continue scanning and digital filing which has been ongoing for 10+ years.

Van Ark Recoating/Modifications – Sal received the proposal from Westland for engineering services for Van Ark’s modifications. We would like to get started on this project soon so it can be completed by spring of 2022. The board would like a couple of other proposals to review before we move forward. Sal will look into this to present at the next meeting.

Annual Meeting – It’s time to start preparing for the Annual Meeting and decide whether we want to meet in person or have it via Zoom. Jack, Colleen, and Davy are up for re-election this year.

MOTION: A motion was made by Davy Marlow to approve the Administrative Manager’s report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER’S REPORT

- We had a new service install in Section 4
- At Lak A Yucca we installed and programmed a new 4” Badger meter
- Leaks: This month we have had 2 mainline leaks and 1 service leak
- Valves: Replaced a 6” valve in section 20 and a 3” valve in section 9
- Quarterly maintenance
- Updated and enhanced Asset Management files
- Truck maintenance was done this month

MOTION: A motion was made by Keith Winans to accept the Operations Superintendent’s Report.

**SECONDED
APPROVED**

9. UNFISHED BUSINESS

9.1 Drought Impact Discussion – Doug found an article discussing the drought issues and water levels in Lake Mead and asked Cathy to forward it to the board. Doug recommends everyone join the WUAA Membership webinar on August 11th. We need to become more informed on how to implement water saving measures.

9.2 I-11 Corridor EIS – The final Tier1 EIS was posted on the I-11 website. The recommended route from Sahuarita to Marana goes through Avra Valley. The board felt it would be important to send a letter on behalf of the Co-op to voice our concerns. Doug, Camille, Cathy, & Sal will work on that.

9.3 FY 2021/2022 Budget Discussion - The board will continue to review until next month's meeting.

10. NEW BUSINESS – no new business.

MOTION: A motion was made by Davy Marlow to adjourn.

SECONDED

APPROVED

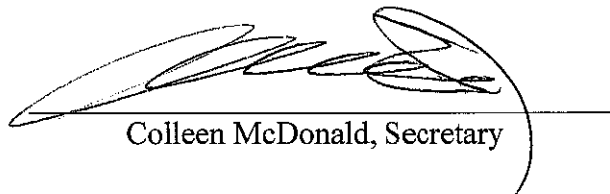
The Board adjourned at 7:58 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on August 18, 2021:


Colleen McDonald, Secretary