

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES Wednesday, April 1, 2020
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:02 p.m. via Zoom Videoconference.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Camille Julin, Vice President
Jack Wheat, Treasurer	Colleen McDonald, Secretary
Micha Koeppel, Director	Keith Winans, Director
Davy Marlow, Director	

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Linda Coronado, Administrative Assistant
Sal Madrid, Operations Superintendent	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

Debra Marlow was a guest via telephone.

4. REVISION AND ADOPTION OF THE AGENDA FOR SPECIAL MEETING

MOTION: It was moved by Colleen McDonald to approve the agenda for the 4-1-20 Special Board Meeting.

SECONDED

APPROVED

- 5. COVID-19 –** The board discussed the letter that was emailed to membership as well as the updated website. Everyone has been cooperative with the office being closed and business is able to continue smoothly via phone and email. Finding disinfective products and PPE's has been a challenge, but all employees are social distancing and wiping down their areas. Discussed the Arizona Corporation Commission's inquiry into doing DNP's during the crisis for A & B utilities. Avra Water Co-op is a C utility and it doesn't affect us now, however that discussion may happen depending on the duration of this crisis. The board realizes the hardship this will cause to the membership and made the following motion.

MOTION: A motion was made by Davy Marlow to authorize management to waive fees if necessary and/or delay Disconnect for Non-Payment thru May 21, 2020.

SECONDED

APPROVED

- 6. CHLORINE GENERATOR DISCUSSION –** Chlorine generator stopped working for a short time. Backup chlorine has been purchased in the event this were to happen again, but it is repaired and functioning now. Sal will get a proposal for a new system by next meeting.

7. **PR FOOD BANK CONTRIBUTION DISCUSSION** – The board discussed looking into various 501(c) organizations that would help the Picture Rocks Community.

MOTION: A motion was made by Colleen McDonald to adjourn.

SECONDED

APPROVED

The Board adjourned at 8:09 p.m.

Respectfully submitted by,

Linda Coronado, Administrative Assistant

Approved by the Co-op Board on April 15, 2020:

Colleen McDonald, Secretary