

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, December 19, 2019
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

Treasurer Jack Wheat called the meeting to order at 6:51 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Jack Wheat, Treasurer	Camille Julin, Vice President
Colleen McDonald, Secretary	Micha Koepfel, Director
Keith Winans, Director	Dayv Marlow, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager
Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

There were no guests in attendance.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Keith Winans to approve the agenda for December 18, 2019.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Keith Winans to approve the minutes from the Regular Board Meeting on October 16, 2019 and November 20, 2019.

SECONDED
APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – No report.

TREASURER'S REPORT – The Treasurer reported that expenses were in excess of income for the month of November largely due to the audit and IT services.

MOTION: It was moved by Micha Koepfel to approve the Treasurer's report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER’S REPORT

Annual Meeting – The annual meeting had a turnout of 57 members and positive comments from the membership. The \$20 credit is definitely what brings them in.

2018-19 Fiscal Year Audit – The audit was completed and sent to the board for review.

Heather gave an update at the annual meeting last month on the financial status of the co-op.

Office Improvements/Clean-up – Staff spent two days moving old furniture and cleaning out offices and files to make way for “new” used furniture and filing cabinets. There is a lot of space for filing/organizing the operation’s office and back admin office.

GPS Mapping – We will be taking care of our mapping in house. Theron will be attending a 3 day course on Esri ArcGIS mapping in early January.

Water Management Assistance Program Groundwater Conservation Grant – ADWR had a workshop regarding WMAP which appropriated \$2 million to the five AMAs in AZ (\$305,000 of that will go to the Tucson AMA). Staff attended and will get started on a groundwater conservation project to address in the grant application.

MOTION: A motion was made by Keith Winans to approve the Administrative Manager’s report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER’S REPORT

- Leak repairs in sections 1 & 3. Someone ran over a meter and a crack on another leak we fixed grew.
- Hauled dirt to shop from Orange Grove.
- The shop passed inspections, Trico hooked up electric and it is good to go.
- Removed abandoned T and valve on Ina Road that was exposed.
- Have had an abundance of Blue Stakes from the gas company replacing new services. Tech’s have all helped out on that.
- Had several issues after the big storm we had. The radio that talks to the SCADA system went out and we had to get a new radio installed and programmed a backup as well. Motor two an VA had to be rewired due to burned leads, and motor saver was installed at Rudasill which should help protect the system in future storms.

MOTION: A motion was made by Micha Koeppel to accept the Operations Superintendent’s Report.

**SECONDED
APPROVED**

9. UNFISHED BUSINESS

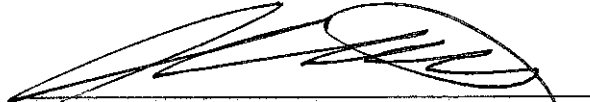
9.1 Solar Energy Options Discussion – Discussed Trico’s Net Metering Tariff, the fact that there are really no benefits for our 501c12 at this time, have been on the lookout for Department of Energy grants/savings and have not had a lot of success finding anything at this time. Staff will continue to look, but it does not seem to be a benefit at this time.

10. NEW BUSINESS

There was no new business.

MOTION: A motion was made by Micha Koeppel to adjourn.
SECONDED
APPROVED

The Board adjourned at 7:27 p.m.
Respectfully submitted by,
Linda Coronado
Administrative Assistant
Approved by the Co-op Board on January 15, 2020:



Colleen McDonald, Secretary