

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, October 16, 2019
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Camille Julin, Vice President
Jack Wheat, Treasurer	Micha Koeppel, Director
Keith Winans, Director	

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager
Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –

Potential Board Member: Dave Marlow has expressed interest in joining the board and was able to come in and introduce himself at the Regular Board Meeting in October. Greg Hamilton resigned from the board on August 20th and his term expires in 2021.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Camille Julin to approve the agenda for October 16, 2019 with the following additions to New Business: Capital Improvement Report and Potential Board Member.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Jack Wheat to approve the minutes from the Regular Board Meeting on August 21, 2019.

SECONDED

APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – No report.

TREASURER'S REPORT – The Treasurer reported that income was in excess of expenses for the month of September and there were all “yes’s” on the financials.

MOTION: It was moved by Micha Koeppel to approve the Treasurer's report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER’S REPORT

SAWUA Forum – The annual forum was on the 11th. One of the speakers was from AWWA and had good information on changes with CCRs, Vulnerability Assessments, and testing updates.

Water Theft - Last month’s water theft issue has been resolved. In the meantime, we were sent information from Pima County to prepare losses and appear at another arraignment from a theft back in January. Sal has purchased a half dozen special locks for the meters to help make it more difficult to tamper with meters.

Conferences – Tammy attended Water Smart Conference in Vegas. She is looking into having a table at the farmer’s market sometime soon. This is part of our BMP’s requirements by the ACC and ADWR.

ACC Workshop to Discuss Termination of Service (DNP) Rulemaking – There will be information on the modification to the water rules regarding disconnects coming from ACC staff soon. We will be participating in workshops and getting more information.

Annual Meeting – The meeting is on Wednesday, November 20th at Picture Rocks Elementary School.

2018/2019 Fiscal Year Audit – Heather from Ullman & Company will be out on October 21st & 22nd to do field work for our annual audit.

Solar Discussion- Never had a response from the representative we were working with. Will follow up with a consultant that we met at the RWAA conference.

MOTION: A motion was made by Jack Wheat to approve the Administrative Manager’s report.

SECONDED
APPROVED

8. OPERATIONS MANAGER’S REPORT

- Installed a new C12 at Garcia reservoir and we rebuilt the ClaVal on booster 2.
- Leak repairs in sections 2, 9 and 34. Hauled dirt to repair exposed mainlines.
- Installed a new drop box at the front office. NPL Construction is installing new gas lines so we have had numerous amounts of daily blue stakes.
- SCADA: The last big storm we had took out the master radio and the radio at booster #7, along with the flow meter and pressure sensor. They have all been repaired/replaced. We had a vendor come out and give us information on new pressure sensors that are more user friendly.
- Shop update: We installed all the electrical conduit and Trico should be out this week to connect electrical to the meter.

MOTION: A motion was made by Keith Winans to accept the Operations Superintendent’s Report.

SECONDED
APPROVED

9. UNFISHED BUSINESS

9.1 Solar Energy Options Discussion – Discussed in Administrative Manager’s report.

10. NEW BUSINESS

10.1 Capital Improvement Report- Discussed current and future plans for the co-op. Really want to concentrate on line looping, SCADA, and Noel rehab.

10.2 Potential Board Member- The board discussed having Dayv Marlow join our board.

MOTION: A motion was made by Micha Koeppel to accept Dayv Marlow onto the board to replace Greg Hamilton for the remainder of his term.

SECONDED

APPROVED

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED

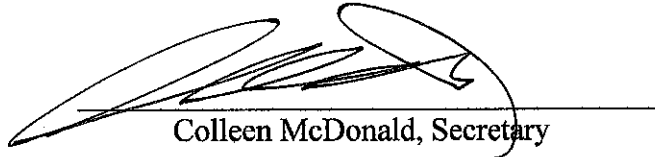
The Board adjourned at 8:20 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on November 20, 2019:



Colleen McDonald, Secretary