

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, July 17, 2019
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Greg Hamilton, Director
Camille Julin, Vice President	Colleen McDonald, Secretary
Micha Koeppel, Director	Keith Winans, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager
Sal Madrid, Operations Superintendent
Linda Coronado, Administrative Assistant

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS – No guests were present.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Greg Hamilton to approve the agenda for July 17, 2019 with revisions to the dates on number 4 and 5.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Keith Winans to approve the minutes from the Regular Board Meeting on June 19, 2019.

SECONDED
APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – No report.

TREASURER'S REPORT – In Jack's absence, the Administrative Manager reported that income was in excess of revenue for the month of June and there were all "yes's" on the financials. An updated list of bank accounts was handed out to board members to review.

MOTION: It was moved by Micha Koeppel to approve the Treasurer's report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER’S REPORT

Vehicle Leases – We finally received the title from Enterprise and now own the 2016 Nissan.

Workshop – The supplies were delivered today and construction of the workshop will begin next week.

Local Drought Impact Group – We met last week at Pima County to review the drought conditions throughout Arizona. Short-Term Conditions are looking good because of the wet winter pattern. Long-Term Conditions improved thanks to some precipitation in May and June and longer winter runoff, but it will take several consecutive years of above-average precipitation to overcome the deficits of the long-term drought.

Upcoming Conferences – Cathy and Sal will attend the RWAA Conference in Prescott in August. Sal, Billy, and Linda will be attending the Annual Sensus conference in Anaheim in November. There should be a lot of information on the new AMI system we are looking into as well as getting updated on our current radio read system. Sensus took care of one of the conference registration fees.

Late Fee Error – There was a glitch in the system and payments made on June 29th & 30th did not get uploaded before billing was done on July 1st. Customers were erroneously charged a late fee. This was corrected and every customer was contacted and the late fee was reversed.

MOTION: A motion was made by Micha Koeppel to approve the Administrative Manager’s report.

**SECONDED
APPROVED**

8. OPERATIONS MANAGER’S REPORT

- Started easement maintenance in Section 4.
- New service install in Section 1 & 35. We also repaired a service leak in Section 4.
- Our guys have started the “Bad Boy List”. These are meters that have been locked off for long periods of time.
- Rudasill: The bearing went out and we had to replace pump #2.
- We purchased an Automotive Diagnostic Scanner and were able to make the necessary repairs to the on-call truck.

MOTION: A motion was made by Keith Winans to accept the Operations Superintendent’s Report.

**SECONDED
APPROVED**

9. UNFISHED BUSINESS

FY 2019-2020 Budget Discussion – The 2018-19 budget changes were emailed to the board for review. The board discussed the changes and the budget was approved.

MOTION: A motion was made by Micha Koeppel to approve the 2019-2020 fiscal year budget as revised.

SECONDED
APPROVED

10. NEW BUSINESS

Solar Energy Options Discussion – Contacted a solar company who came out and met with staff. Based on our Trico bills, they will get us a proposal/information for the next board meeting.

11. Executive Session –

11.1 Operation Superintendent's Review

MOTION: A motion was made by Greg Hamilton to enter into Executive Session at 8:03 p.m.

SECONDED
APPROVED

MOTION: A motion was made by Micha Koeppel to adjourn from Executive Session at 8:18 p.m.

SECONDED
APPROVED

MOTION: A motion was made by Micha Koeppel to act on Executive Session discussion regarding the Operation Superintendent's salary increase.

SECONDED
APPROVED

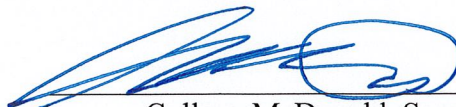
MOTION: A motion was made by Keith Winans to adjourn.

SECONDED
APPROVED

The Board adjourned at 8:19 p.m.

Respectfully submitted by,
Linda Coronado
Administrative Assistant

Approved by the Co-op Board on August 21, 2019:



Colleen McDonald, Secretary