

**AVRA WATER CO-OP, INC.**  
**BOARD OF DIRECTORS**  
**SPECIAL MEETING MINUTES Wednesday, March 28, 2017**  
**7:00 p.m.**  
**Avra Water Co-op, Inc.**  
**11821 West Picture Rocks Road**  
**Tucson, Arizona 85743**

**1. CALL TO ORDER**

President Doug Schneider called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Board Members present at the meeting included:

Doug Schneider, President	Colleen McDonald, Secretary
Jack Wheat, Treasurer	Greg Hamilton, Director
Micha Koeppel, Director	Keith Winans, Director

Staff Members present at the meeting included:  
Cathy Kuefler, Administrative Manager

**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS –**

There were no guests.

**4. REVISION AND ADOPTION OF THE AGENDA**

**MOTION:** It was moved by Micha Koeppel to approve the agenda for the 3-28-17 Special Board Meeting.

**SECONDED**  
**APPROVED**

**5. NOEL RESERVOIR CONSTRUCTION CONTRACT**

The board discussed the construction contract draft that they reviewed. Doug suggested that the insurance minimums be defined in the contract in the Supplementary Conditions after the Geotechnical Evaluation where the Insurance Requirements document be inserted, Micha requested that the contractor sign a copy of the plans as well as the contract, and the board requested that “guaranteed maximum price” be added to the contract price after lump sum. The contractor requested that the time contract times be changed to 210 substantially complete/240 final completion.

**MOTION:** A motion was made by Jack Wheat to direct the President to sign the Notice of Award for Smyth Industries to construct the 700,000 gallon New Noel Reservoir and to approve and sign the construction contract with revisions discussed along with the Notice to Proceed.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to adjourn.  
**SECONDED**  
**APPROVED**

The Board adjourned at 7:15 p.m.  
Respectfully submitted by,  
Cathy Kuefler  
Administrative Manager  
Approved by the Co-op Board on April 19, 2017:



---

Colleen McDonald, Secretary