

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, August 17, 2016
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Camille Julin, Vice President
Jack Wheat, Treasurer	Greg Hamilton, Director
Colleen McDonald, Secretary	Micha Koeppel, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Jeff Feasel, Operations Manager
Linda Paxton, Contract Bookkeeper	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

Joe Mazzochi, Co-op Member – Mr. Mazzochi came in to discuss a possible theft of water at his residence and ask that the board consider crediting him for what he feels was taken. The President asked that he submit a letter to the Board with his request and supporting documentation for the Board to review.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Camille Julin to approve the Agenda for August 17, 2016.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Michä Koeppel to approve the minutes from the Board Meeting on June 15, 2016.

SECONDED
APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – The president had an update on the CAP Transfer which is under Unfinished Business.

TREASURER'S REPORT – Jack reported that income was in excess of expenses for the month of July and there were all "yes's" on the financials for the month of July.

MOTION: It was moved by Michä Koeppel to approve the Treasurer's Report.

SECONDED

APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

DNP's – There were 18 disconnections due to non-payment in July.

Well #9/6830 N. Sandario – The lot listing has expired with PR Realty. The board will discuss how they want to list that in Executive Session.

16/17 FY Budget – Discussed in Unfinished Business

MOTION: A motion was made by Colleen McDonald to approve the Administrative Manager's report.

SECONDED

APPROVED

8. OPERATIONS MANAGER'S REPORT

- Continued with meter box and fire hydrant maintenance.
- Repaired two leaks in Section 1 and one leak in Section 34.
- AC failure in trailer server room. That has been repaired.
- Replaced pressure transducer at Booster 7
- Theft/damage at an unused water service in Section 9. Broken meter stop and missing meter. Sheriff's Department notified.
- Repairs completed at hauling station due to accident.
- Water damage to transfer switch at Well 10 generator. Had contractor come repair along with AWC.
- Meter installs in Section 1.
- Many washouts during rainstorms of meters and mainline.
- New Operations Tech, Clayton Reyher, started his first day today.

Noel – Micha composed a contract to use for our engineering services. Doug requested that Cathy forward the contract to Smythe and Westland as well as AWC's attorney, Marc Simon, to review. There was a question regarding constructing the tank on stone vs. slab. Jeff addressed that with the contractor and in the SW the problem with the tank is generally on the roof. Moisture accumulates on the lid where rust would appear along the edges. The Board reviewed Smythe's proposal that came in and asked Jeff to inquire about a Performance Bond being included in their construction cost. Noel will continue to be on the agenda for the board to make a decision in the future.

MOTION: A motion was made by Jack Wheat to accept the Operations Manager's Report.

SECONDED

APPROVED

9. UNFINISHED BUSINESS –

Noel Reservoir – (In Operations Manager's Report)

CAP Allocation – Doug reported that the transfer documents from the Bureau of Reclamation were at the Town of Marana and ready to sign. The Marana Town Council has approved their resolution as did the AWC Board and those were forwarded to the CAGR D attorney.

2016-2017 FY Budget – The proposed budget was completed and is very similar to previous years. Medical insurance did increase 23% but the budgeted amount should be fine because of new employees and dependent costs decreasing. The Capital Budget had several projects – Meters & MXU's, IT/Tech, Mainline Repairs and Tank Diving.

MOTION – A Motion was made by Micha Koeppel to approve the 2016/2017 fiscal year budget with the condition that the bookkeeper speak with the accountant regarding whether the funds from the CAP Transfer should be included in the budget.

SECONDED

APPROVED

10. NEW BUSINESS –

There was no new business.

11. EXECUTIVE SESSION

MOTION: A motion was made by Micha Koeppel to adjourn to the Executive Session at 8:48 p.m.

SECONDED

APPROVED

MOTION: A motion was made by Jack Wheat to adjourn from the Executive Session at 9:14 p.m.

SECONDED

APPROVED

MOTION: A motion was made by Jack Wheat to direct the President to act on the Board's behalf regarding the purchase of property at 11851 W Picture Rocks Road with the parameters discussed.

SECONDED

APPROVED

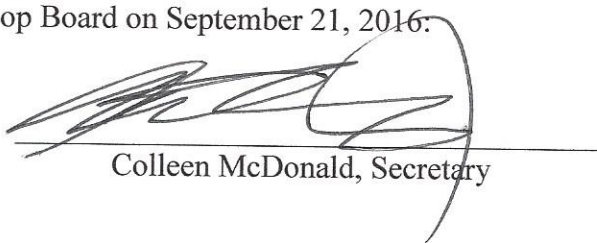
The Board adjourned at 9:15 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on September 21, 2016.



Colleen McDonald, Secretary