

**AVRA WATER CO-OP, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, August 14, 2013  
7:00 p.m.  
Avra Water Co-op, Inc.  
11821 West Picture Rocks Road  
Tucson, Arizona 85743**

**1. CALL TO ORDER**

President Warren Thompson called the meeting to order at 7:02 p.m.

**2. ROLL CALL**

Board Members present at the meeting included:

Warren Thompson, President

Doug Schneider, Vice President

Colleen McDonald, Secretary

Jack Wheat, Director

Camille Julin, Director

Staff members present:

Chris Ward, General Manager

Cathy Kuefler, Administrative Assistant

Linda Paxton, Bookkeeper

**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS**

There were no guests in attendance.

**4. REVISION AND ADOPTION OF THE AGENDA**

**MOTION:** It was moved by Jack Wheat that the meeting agenda be approved as written.

**SECONDED**

**APPROVED**

**5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES**

**MOTION:** It was moved by Jack Wheat that the board minutes be approved as written for July 17, 2013.

**SECONDED**

**APPROVED**

**6. OFFICERS' REPORTS**

**PRESIDENT'S REPORT**

The president had nothing to report.

## **TREASURER'S REPORT**

Jack Wheat reported that income was in excess of expenses for the month of July. There was one "no" on the Financial Analysis Report, however Jack questioned whether that was in fact correct. It looks like it should be a "yes". Linda rechecked the report, found an equation error that has been repaired, and it is a "yes". Doug Schneider had a question about the Statement of Cash Flows. Cash received from customers appeared unusually high for the month of July. Linda Paxton will look into this and get an answer to the board.

**MOTION:** There was no motion made to approve the Officers' Reports until clarification is received on the issue stated above.

## **7. GENERAL MANAGER'S REPORT**

- Chris Ward reported that a letter was sent to David Modeer, at the CAP, regarding our allocation and working with DWR and the Town of Marana on a concept that is acceptable to all parties. He received a letter back from Mr. Modeer asking us to forward a copy of ADWR's plan. Chris will be meeting with DWR, and the Town of Marana on the 9<sup>th</sup> of September to go over this again and have the plan forwarded to the CAP.
- Things are running smoothly at the co-op. DNP's have been done the last two days, and this month we had a total of 49.

**MOTION:** It was moved by Colleen McDonald to approve the General Manager's report.

**SECONDED  
APPROVED**

## **8. UNFINISHED BUSINESS**

**CAP Allotment** – This was discussed in the General Manager's report.

## **9. NEW BUSINESS**

There was no new business.

## **10. EXECUTIVE SESSION**

**MOTION:** A motion was made by Jack Wheat to move to Executive Session at 7:39p.m.

**SECONDED  
APPROVED**

**MOTION:** A motion was made by Doug Schneider to adjourn Executive Session at 8:27p.m.  
**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Doug Schneider to accept Chris Wards' review with bonus and cost of living increase.  
**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to adjourn.  
**SECONDED**  
**APPROVED**

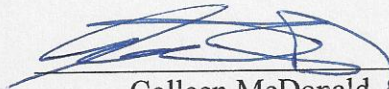
The Board adjourned at 8:30 p.m.

Respectfully submitted by,

Cathy Kuefler  
Administrative Assistant

These minutes are a summary made from the Avra Water Co-op Board Meeting, tapes and notes by Cathy Kuefler. The tapes of the meeting details are available to the board members for examination of complete meeting detail.

Approved by the Co-op Board on September 18, 2013:

 9.20.13  
Colleen McDonald, Secretary