

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, July 17, 2013
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743**

1. CALL TO ORDER

President Warren Thompson called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Warren Thompson, President

Doug Schneider, Vice President

Colleen McDonald, Secretary

Jack Wheat, Director

Camille Julin, Director

Staff members present:

Chris Ward, General Manager

Cathy Kuefler, Administrative Assistant

Linda Paxton, Bookkeeper

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

There were no guests in attendance.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Colleen McDonald to adopt the agenda with the addition of: a discussion regarding Chris Ward's review and appointing a new treasurer to the board.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Jack Wheat that the board minutes be approved as written for May 15, 2013.

SECONDED

APPROVED

6. OFFICERS REPORT'S

PRESIDENT'S REPORT

The president informed the board that Joe Ketterle had resigned from his position as treasurer on July 17, 2013. This news followed Karin Treasure's resignation in June.

TREASURER'S REPORT

Linda Paxton reported that income was in excess of expenses for the month of June. There were two "no's" on the Financial Analysis Report. The income was primarily from regular water usage. Section 35 had new meters installed which means more accurate reads as far as usage.

MOTION: It was moved by Colleen McDonald to approve the Treasurer's report.

SECONDED

APPROVED

7. GENERAL MANAGER'S REPORT

- There was an open meeting at the ACC on June 11th, and the commission approved our seven BMPs. They will be sent out with the August billing to inform our members.
- Linda Coronado, who took over Barb O'Brien's position, is doing a good job running the front. Monthly bills, receivables, and meter readings are all moving along nicely without errors
- After a power issue at Well #11 and Garcia, a 250 hp electric motor had to be redone at Well #11. We ran Well #10 during this time which gave us the opportunity to see how it was doing. Well #4 is not producing like it did in the past, but this whole process gave us some insight on the system. We shut power down throughout the system and ran the generators to see how we would make it through had it in fact been a true emergency and all went well.
- Section 35 has new meters from the CDBG and should see more accurate reads on the next scheduled reading. We hope to get MXU's in the next fiscal year to be able to convert them to auto read.
- A brochure was passed out (Buried No Longer: Confronting America's Water Infrastructure Challenge) that Chris received from AWWA about infrastructure costs over the next 40 years. It is a very interesting read and brought up some questions about what we can do now to get prepared for replacements/improvements. After some discussion, it was agreed that a good starting point would be a system map with ages.

MOTION: It was moved by Camille Julin to approve the General Manager's report.

SECONDED

APPROVED

8. UNFINISHED BUSINESS

CAP Allotment – Chris is currently drafting a letter to send to David Modeer at the CAP to bring him up to date on what we would like to do with the Town of Marana, DWR's input, and the input, or lack of, from staff at CAP. A copy of the letter will be forwarded to all of the board members.

9. **NEW BUSINESS**

2012-2013 FY Budget – All members received a copy of the budget for the 2012-13 fiscal years. Linda Paxton went over the budget and answered questions. There were no big changes from the prior year. Salaries did decrease due to the passing of an employee and employee benefits have increased due to the rising cost of medical insurance.

Chris Ward's Annual Performance Review – Warren announced that Chris' review is due sometime between now and August 14th. Jack Wheat and Colleen McDonald agreed to take care of that this year and Camille Julin requested that she be present to observe.

Treasurer Position – Warren suggested we appoint an interim treasurer to fill Joe's vacated position until the Annual meeting in November. Jack Wheat has agreed to fill that position.

MOTION: A motion was made by Doug Schneider to appoint Jack Wheat as the Interim Treasurer.

SECONDED

APPROVED

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED


The Board adjourned at 8:21 p.m.

Respectfully submitted by,

Cathy Kuefler
Administrative Assistant

These minutes are a summary made from the Avra Water Co-op Board Meeting, tapes and notes by Cathy Kuefler. The tapes of the meeting details are available to the board members for examination of complete meeting detail.

Approved by the Co-op Board on August 14, 2013:


Colleen McDonald, Secretary