

**AVRA WATER CO-OP, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, May 15, 2013  
7:00 p.m.  
Avra Water Co-op, Inc.  
11821 West Picture Rocks Road  
Tucson, Arizona 85743**

**1. CALL TO ORDER**

President Warren Thompson called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Board Members present at the meeting included:

Warren Thompson, President

Doug Schneider, Vice President

Colleen McDonald, Secretary

Jack Wheat, Director

Camille Julin, Director

Staff members present:

Chris Ward, General Manager

Cathy Kuefler, Administrative Assistant

Linda Paxton, Bookkeeper

**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS**

There were no guests in attendance.

**4. REVISION AND ADOPTION OF THE AGENDA**

**MOTION:** It was moved by Doug Schneider to add a discussion regarding the CAP Allocation under Unfinished Business to the agenda.

**SECONDED**

**APPROVED**

**5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES**

**MOTION:** It was moved by Doug Schneider that the board minutes be approved as written for January 16, 2013.

**SECONDED**

**APPROVED**

**MOTION:** It was moved by Jack Wheat that the special meeting minutes be approved as written for March 26, 2013.

**SECONDED**

**APPROVED**

## 6. OFFICERS REPORT'S

### PRESIDENT'S REPORT

The president had nothing to report.

### TREASURER'S REPORT

Linda Paxton reported that income was in excess of expenses. There were five "no's" on the Financial Analysis Report due to catch up from the rate case and the CDBG we are finally able to collect money. We paid \$44,000 for meters and will be reimbursed \$39,000 after the fact.

**MOTION:** It was moved by Colleen McDonald to approve the Treasurer's report.

**SECONDED**

**APPROVED**

## 7. GENERAL MANAGER'S REPORT

- Chris reported that the April bills have gone out and reflect the new rates as set by the ACC. There really have been no complaints from customers.
- Barb O'Brien passed away on March 19<sup>th</sup> from complications after surgery. She would have been with the co-op 9 years on April 30<sup>th</sup>.
- The guys are out working on line looping at Lord Lane and Sanders. That should be wrapped up soon.
- We finally received our Notice to Proceed from the CDBG. The 300 meters have been purchased and we will get started on replacing old meters.
- We have had electrical issues at Well #11 and Garcia. A 250 HP motor was lost at Well #11 and had to be replaced. We received the motor today and should have it up and going by tomorrow. Fortunately, Garcia was okay.

**MOTION:** It was moved by Doug Schneider to approve the General Manager's report.

**SECONDED**

**APPROVED**

**8. UNFINISHED BUSINESS**

CAP Allotment – Went to DWR and they suggested ways to use our water. Then went to CAP and they said no, that would not work. Chris has a meeting with Dennis Rule on the 22<sup>nd</sup> who works with CAGR and we will see if he has suggestions. If that does not work, we will move on to senators and representatives. David Modeer who is the GM for the CAP would be our next contact after that. Staff will press on with this matter and report at next meeting.

Going “Green” – Jack had expressed interest in back in December regarding the board doing away with board packets every month and using some type of digital report. As the new website is getting underway, there will be a log-in for board members so that everyone can go onto the new website and put in their password to go into an area designated only for board members. All board related materials will be available as well as the board packets which will be available the Friday prior to a meeting. The date set to start this will be the July meeting. Passcodes should be available to the board early in July for the meeting on the 17<sup>th</sup>.

**MOTION:** It was moved by Doug Schneider to approve the General Manager’s report.

**SECONDED**  
**APPROVED**

**9. NEW BUSINESS**

There was no New Business to discuss.

**MOTION:** A motion was made by Jack Wheat to adjourn the meeting.

**SECONDED**  
**APPROVED**

The Board adjourned at 7:51 p.m.

Respectfully submitted by,

Cathy Kuefler  
Administrative Assistant

These minutes are a summary made from the Avra Water Co-op Board Meeting, tapes and notes by Cathy Kuefler. The tapes of the meeting details are available to the board members for examination of complete meeting detail.

Approved by the Co-op Board on July 17, 2013:

  
Colleen McDonald, Secretary