

**AVRA WATER CO-OP, INC.  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
Tuesday, October 21, 2014  
7:00 p.m.  
Avra Water Co-op, Inc.  
11821 West Picture Rocks Road  
Tucson, Arizona 85743**

**1. CALL TO ORDER**

President Warren Thompson called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Board Members present at the meeting included:

Warren Thompson, President	Doug Schneider, Vice President
Colleen McDonald, Secretary	Camille Julin, Director
Jack Wheat, Treasurer	Eugene Boettcher, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Assistant	Linda Paxton, Contract Bookkeeper
Jeff Feasel, SOS	Allen Lohn, SOS
John Mussulman, SOS	Billy Brandon, SOS
Linda Coronado, CSR	Tammy Bales, CSR

**3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS**

There were no other guests, however the entire AWC staff showed up at the meeting and Warren Thompson asked each board member and staff member to introduce themselves.

**4. REVISION AND ADOPTION OF THE AGENDA**

**MOTION:** It was moved by Jack Wheat that the meeting agenda be approved as written.

**SECONDED  
APPROVED**

**5. ANNUAL MEETING**

**ELECTION** – Eugene and Camille are up for re-election next month and there is one additional vacancy. They both agreed to run for another term. Their names will be added to the ballot.

**6. ELECTRICAL/GENERATOR FOR MAIN OFFICE**

Jeff Feasel reported that staff has been working on having the front office and trailer put onto one electrical meter since April 2014. Once the meters have been consolidated, a generator will be added to protect our server room which includes our SCADA system for the entire distribution system. The generator from our Noel site is to be used at the office and a new generator will be purchased for Noel that will be big enough to run that site since the upgrade approximately six years ago. This project was not put in the capitol budget and presently is approximately \$29,000 for the electrical engineer estimate and the cost for a new generator.

**MOTION:** A motion was made by Doug Schneider to override the budget for \$29,000 to do electrical work on building and look into a new generator.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to direct staff to get two estimates for the Noel generator.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to enter into Executive Session at 7:28 p.m.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to adjourn the Executive Session and return to Regular Session at 9:05 p.m.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to reconvene the discussion on another evening at 9:06 p.m.

**SECONDED**  
**APPROVED**

**MOTION:** A motion was made by Jack Wheat to adjourn.

**SECONDED**  
**APPROVED**

The Board adjourned at 9:06 p.m.

Respectfully submitted by,

Cathy Kuefler  
Administrative Assistant

Approved by the Co-op Board on October 27, 2014:



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Colleen McDonald, Secretary