

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, June 15, 2016
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:05 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Greg Hamilton, Director
Jack Wheat, Treasurer	Micha Koepel, Director
Colleen McDonald, Secretary	

Staff Members present at the meeting included:

Linda Coronado, Administrative Assistant	Jeff Feasel, Operations Manager
Linda Paxton, Contract Bookkeeper	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

There were no guests present.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Micha Koeppel to approve the Agenda for June 15, 2016.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Jack Wheat to approve the minutes from the Board Meeting on May 25, 2016.

SECONDED
APPROVED

6. OFFICER'S REPORT

PRESIDENT'S REPORT – The president did not have anything to report.

TREASURER'S REPORT – Jack reported that income was in excess of expenses for the month of May and there were all “yes’s” on the financials for the month.

MOTION: It was moved by Micha Koeppel to approve the Treasurer's Report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

Community Development Block Grant – We received another grant from HUD for this fiscal year in the amount of \$20,000. We completed the current meter project and Cathy will be submitting the final report to HUD so that we can receive our reimbursement for the \$40,000.

Hoover Power Update – Letters went out to the electric co-ops stating we do not feel the bill crediting amount they came up with is in-line with what other allottees are receiving. They said there is nothing else they can do and suggested we go back to the APA and see if we can get a credit for our Dynamic Signal which is of no value to them.

CAP Transfer – ADWR has sent a letter on to CAWCD regarding our transfer and their recommendations. No word back regarding that.

Tohono O'odham Gaming Grant – We received the grant application paperwork and we submitted two grants by the June 3, 2016 deadline. \$12,000 for a Line Looping project and another was for \$17,000 to repair roads within our service area.

DNP's – There were 30 disconnections due to non-payment in May.

Vehicles – We have a buyer for the 2013 Toyota who will be purchasing it at the fair market value of \$24,000. We are waiting for the paperwork from Enterprise so that we can get the title and sell the vehicle.

MOTION: A motion was made by Colleen McDonald to approve the Administrative Manager's report.

SECONDED

APPROVED

8. OPERATIONS MANAGER'S REPORT

We completed the new radio read installs in section 11. The remaining meters from the grant will go in section 3.

Completed MXU installs in sections 16 and 20, thus eliminating one full day of manual reads in that zone. We now have sections 4,5,8,9,16,20,33, and 34, as radio reads; that is about 75% of our service area. We had one new meter service installed in section 35.

We replaced the CL2 Analyzer line from the equipment to the tank and a line to replace another portion of that at Garcia Reservoir.

There were two after-hours service line leaks which resulted in eventual replacement of 6 service lines (Four in section 4 and two in section 34.) We replaced the DVA & 2 services, AIC 12,1 in Section 4 in preparation of future tie-in projects.

Nissan truck went in to get serviced and hitches were installed on both the Nissan and Colorado trucks.

Noel – Jeff had a broader scope of work from Smythe to present to the board. Westland's design and engineering cost would be \$20,000. A 700,000 tank is the spec in the old capital

improvement project. Smythe can do the design and build an additional storage tank of 500,000-700,000 gallons. Jeff recommends that we go with a 700,000 gallon tank because it would not cost much more and it would give us about 10 feet more in diameter and had a concern about the wash that goes through the property which will be addressed. Doug recommended that we follow our engineering recommendation and would like a contract from Smythe with the full scope of work broken down by line item. Doug also recommended that we have Westland do the site engineering portion of the job.

MOTION: A motion was made by Greg Hamilton to accept the Operations Manager's Report.

SECONDED
APPROVED

9. UNFISHED BUSINESS –

Noel Reservoir – RFP/RFQ Discussion (In Operations Manager's Report)
Vehicle – Sale of 2013 Toyota (In Administrative Manager's Report)
CAP Allocation (In Administrative Manager's Report)
Hoover Power Allocation (In Administrative Manager's Report)

MOTION – A Motion was made by Greg Hamilton to approve the sale of the 2013 Toyota and authorization to sign the paperwork when it is ready.

SECONDED
APPROVED

MOTION – A Motion was made by Jack Wheat to redirect staff to relinquish and cease our allocation of Hoover Power.

SECONDED
APPROVED

10. NEW BUSINESS –

There was no new business.

11. EXECUTIVE SESSION – No executive session.

MOTION: A motion was made by Micha Koepfel to adjourn.

SECONDED
APPROVED

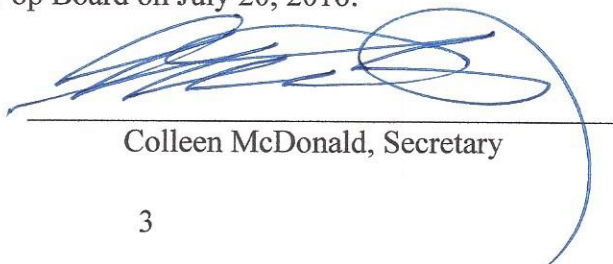
The Board adjourned at 7:41 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on July 20, 2016:



Colleen McDonald, Secretary