

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, March 16, 2016
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

Treasurer Jack Wheat called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Camille Julin, Vice President	Colleen McDonald, Director
Jack Wheat, Treasurer	Greg Hamilton, Director
Micha Koeppel, Director	

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager Linda Coronado, Administrative Assistant

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

There were no guests present.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Colleen McDonald to approve the Agenda for March 16, 2016 an Executive Session was added to the agenda.

SECONDED
APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Micha Koeppel to approve the minutes from the Board Meeting on February 17, 2016.

SECONDED
APPROVED

6. OFFICER'S REPORT

TREASURER'S REPORT - Jack reported that income was in excess of expenses for the month of February and there were all "yes's" on the financials for the month.

MOTION: It was moved by Colleen McDonald to approve the Treasurer's Report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

Community Development Block Grant – We finally heard from Pima County regarding our survey on February 24th and they approved our survey. Now we are waiting for the contract to come and once Doug signs it, we can get it back to Pima County and purchase our meters and MXU's.

Hoover Power Update – Cathy spoke with Trico and they had sent over a Bill Credit sample. Based on the sample it states we would have a \$412.22 savings per month. This is based on their \$0.024290 current electric cost. As costs go up, our savings should go up as well. They are sending over a simplified Bill Credit sample this next week and using costs from the APA's ten year estimate and will send a draft of the Bill Crediting Contract as well.

Service Area Roads – Cathy and Jeff sent Pima County a list with photographs of the areas with bad roads. Pima County said they were not public roads and therefore will not repair them. We will be looking for grant's that would help with repairing these roads.

CAP Transfer - ADWR received all of the additional information they had requested from TOM and AWC. It was accepted and a letter was sent out for Public Notification regarding the transfer. I forwarded the email on March 3rd to the board. The public has until April 18th to submit their written comments.

DNP's – There were 38 disconnections due to non-payment for February 2016.

8. OPERATIONS MANAGER'S REPORT

Picture Rocks School – The new lines and tie-in are complete. Operations used four trailer loads of dirt from the school project to fill in a sinkhole/washout over the 6" main on Lydia Rd.

Hydrant Maintenance/Flushing – The guys have been working on hydrant maintenance; PRV's and DVA flushing, easement and meter box cleaning.

A new service was installed in Section 35 and 1 service replacement/relocation in Section 20. There was a leak repair done in section 9 which turned out to be an actual theft of water service.

Allen attended the Annual Rural Water Conference in Chandler, AZ.

MOTION: A motion was made by Micha Koepple to approve the Administrative Manager's and Operation Manager's report.

**SECONDED
APPROVED**

9. OLD BUSINESS –

Noel Reservoir RFQ (Request for Qualifications) & RFP (Request for Proposals)
Smythe Steele is coming out to look at Noel. Jeff will have an update next month.

10. NEW BUSINESS - There was no New Business.

MOTION: A motion was made by Colleen McDonald to move to Executive Session at 7:24 p.m.

SECONDED
APPROVED

11. EXECUTIVE SESSION –

MOTION: A motion was made by Colleen McDonald to adjourn the Executive Session at 7:26 p.m.

SECONDED
APPROVED

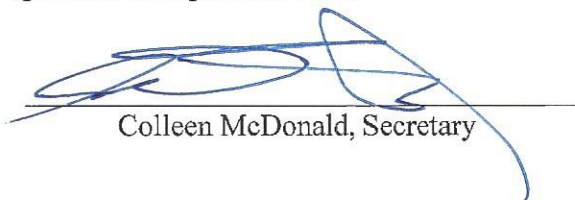
MOTION: A motion was made by Colleen McDonald to approve the Administrative Manager's contract for another year.

SECONDED
APPROVED

The Board adjourned at 7:27 p.m.

Respectfully submitted by,
Linda Coronado
Administrative Assistant

Approved by the Co-op Board on April 20, 2016:



Colleen McDonald, Secretary