

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, January 20, 2016
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743**

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 6:55 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Jack Wheat, Treasurer
Greg Hamilton, Director	Micha Koeppel, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Jeff Feasel, Operations Manager
Linda Paxton, Contract Bookkeeper	

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

There were no guests present.

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Micha Koeppel to approve the Agenda for January 20, 2016.

**SECONDED
APPROVED**

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Micha Koeppel to approve the minutes from the Board Meeting on December 16, 2015.

**SECONDED
APPROVED**

6. OFFICER'S REPORT

PRESIDENT'S REPORT – The president reported that the Town of Marana was working on supplemental information for ADWR. Cathy added that Asia at the Town had said they finished the draft and would get it over to us soon. Cathy will contact ADWR to see how we will be paid back for our allocation.

TREASURER'S REPORT - Jack reported that expenses were in excess of income for the first time this fiscal year and there were all “yes’s” on the financials for the month.

MOTION: It was moved by Greg Hamilton to approve the Treasurer's Report.

SECONDED
APPROVED

7. ADMINISTRATIVE MANAGER'S REPORT

Hoover Power Update – The APA is requesting we send a letter to them by February 12th with our transmission decision. We are still waiting to hear from Trico or AEPCO regarding costs, so hopefully this means we will have a response by the next meeting.

Community Development Block Grant – Pima County has sent our survey information off to HUD for approval. They said it could take a month. In the meantime, the pre-applications were due to Pima County for the 2016-17 fiscal year by January 8th. We submitted two grant requests: Aging Meters and MXU Installs for \$32,750 and Pipeline Replacement for \$31,883. We requested these because they are within the same Target Area as the 15-16 grant and we are hoping we can utilize the same survey to verify income eligibility.

Vehicles – We have signed a lease to replace the on-call Chevy and will sign a lease to replace the Toyota this week. The leases for the Explorer and Chevy ¾ Ton are both up this fiscal year and will be paid off which was put in the budget. The F550 lease was extended in January and that will be paid off next fiscal year. We had extended the Case Backhoe a year ago and hoped to extend it an additional year, however Cathy spoke with our rep at CNH and that will not be possible. The payoff is due February 28th in the amount of \$29,834.07.

MOTION: A motion was made by Micha Koeppel to purchase the backhoe.

SECONDED
APPROVED

MOTION: A motion was made by Jack Wheat to amend Micha's motion to purchase the backhoe if we are unable to find a leasing company to extend our lease.

SECONDED
APPROVED

MOTION: A motion was made by Micha Koeppel to approve the amended motion.

SECONDED
APPROVED

ACC Annual Hook-up Fee Report – The report has been completed and sent off to the ACC. There were only two hook-up fees reported for 2015; a one inch and a 5/8 x 3/4.

MOTION: A motion was made by Jack Wheat to approve the Administrative Manager's report.

SECONDED
APPROVED

8. OPERATIONS MANAGER'S REPORT

Picture Rocks School – Construction has started at the PR school. An 8” main was capped off at three locations to enable the beginning of the building construction; continued working with the engineer on plans, approvals, etc.

Well #10 – Was cleaned and samples have been taken. Casing was brushed and bailed and then re-VIDEOED. Jeff is happy with how it looks and it is up to 1300 gpm versus the 1000 gpm it was producing.

Easement Cleaning – The guys have continued work on easement maintenance; line flushing and meter box cleaning. They also got a permit and burned a lot of the brush.

There were two 2” emergency repairs. One ended up with us having to replace a service line for four meters. We also did a planned water service replacement for two washed out meters in section 20.

MOTION: A motion was made by Jack Wheat to accept the Operations Manager's Report.

SECONDED

APPROVED

9. OLD BUSINESS –

Noel Reservoir RFQ (Request for Qualifications) & RFP (Request for Proposals)

There was a by-pass done approximately five years ago at Noel in preparation for an additional reservoir. The original plans are here. There are several options as we get closer to starting the project. We could use a design and construct firm or we can go through an engineering firm and then find the company to build it such as Smythe Steele. Once we find out how the funds will come in to complete the project we can make more decisions.

10. NEW BUSINESS - There was no New Business

MOTION: A motion was made by Jack Wheat to adjourn.

SECONDED

APPROVED

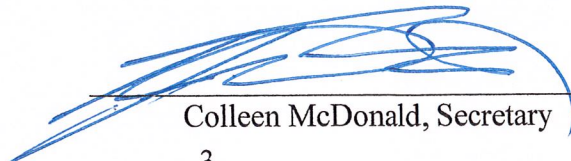
The Board adjourned at 7:42 p.m.

Respectfully submitted by,

Cathy Kuefler

Administrative Manager

Approved by the Co-op Board on February 17, 2016:



Colleen McDonald, Secretary