

AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES Wednesday, August 16, 2017
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743

1. CALL TO ORDER

President Doug Schneider called the meeting to order at 7:00 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Doug Schneider, President	Greg Hamilton, Director
Jack Wheat, Treasurer (via phone)	Colleen McDonald, Secretary
Micha Koepel, Director	Keith Winans, Director

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Manager	Jeff Feasel, Operations Manager
Linda Coronado, Administrative Assistant	Linda Paxton, Bookkeeper

3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

Kara Festa – Westland Resources. Kara gave the board an update on the progress of the new Noel Reservoir. (See #6)

4. REVISION AND ADOPTION OF THE AGENDA

MOTION: It was moved by Micha Koepel to approve the agenda for the August 16, 2017 board meeting.

SECONDED

APPROVED

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Micha Koepel to approve the minutes from the board meeting on July 19, 2017.

SECONDED

APPROVED

6. NOEL RESERVOIR UPDATE – Kara gave the board a brief update on the progress of the new Noel Reservoir. The underground piping connecting the old reservoir and the new reservoir has been put in and the installation of the roof will be next. The board watched a short video of progress on the reservoir.

7. OFFICER'S REPORT

7.1 PRESIDENT'S REPORT – No Report

7.2 TREASURER'S REPORT – Linda Paxton reported that income was in excess of expenses for the month of July and there were all “yes’s” on the financials for the month.

MOTION: It was moved by Greg Hamilton to approve the Treasurer's report.

SECONDED

APPROVED

8. ADMINISTRATIVE MANAGER'S REPORT

DNP's – There were 35 DNP's for the month of July.

Monsoon/Electrical Damage – An insurance claim has been started for damages caused by the storm on Aug 2nd. We lost the phone system, security monitor wiring/plugs in the front office, the alarm pad, routers and switches. Many roads and easements within the service area were a mess.

ACC Complaint – We received a complaint from the ACC from a customer disputing her high bill back in May. We sent follow-up to the ACC and the customer.

Grant – Pima County will be putting our \$20,000 grant award for 2016/17 with our \$20,000 grant award for 2017/18. This should expedite the 2017/18 award and we can get all of our meters and MXU's in as soon as we sign the contract. We will also be submitting the WIFA grant application for Line Looping at Calvin/Mcafee (Sanders & Orange Grove area).

Meter Reading - We had issues with our equipment last month which delayed reading a few days for one route. Turns out it may be the power source in the vehicle. That has been corrected and we look forward to a problem free reading in August.

Theft Update - Lisa Yates was due back in court on the 27th of July. Linda C and two past employees have been subpoenaed to attend a hearing on the 6th of October.

Unclaimed Credits/Refunds – Cathy spoke with our attorney Marc Simon regarding capital credits, excess revenues, and unclaimed funds. It is not really a problem for us as we do not pay out capital credits and unclaimed deposit refunds are sent to AZ Community Action Assoc. as required by ARS 46-731(b). Marc suggested amending our By-laws eventually to strike the language they feel could be potentially problematic. The board will review and revisit this next month.

MOTION: A motion was made by Micha Koepel to approve the Administrative Manager's report.

SECONDED

APPROVED

9. OPERATIONS MANAGER'S REPORT

- We are continuing to install MXU's in Section 35.
- The pressure switches for pump motor #1 and #2 at Lak-a-Yucca booster station have been replaced, and the HMI monitor screen for the chlorine generator at Garcia Reservoir was replaced.
- Repaired a leak in section 35; meter and MXU was replaced due to trash truck running over the meter box.
- Road wash out repairs done thru-out the service area; AB hauled in and dirt moved as needed.
- Well #6 abandonment is scheduled for the week of August 28th.
- Serious repairs made on Vaqueros Road. Southwest Gas filled in area after July 28th storm. AWC filled in area after the August 2nd storm. Asphalt was then put down by AWC staff on August 10th. The roads have become a huge issue again. There are several areas within the service area that need attention. We have worked with Sharon Bronson's office in the past to find out about county maintained roads. We will return this discussion to Unfinished Business at the next meeting and staff will try to get some answers by that time.
- Survey finally completed for the lots next door. Fence posts are in for south boundary & northwest corner. We are still waiting to hear from the fence company.

MOTION: A motion was made by Colleen McDonald to accept the Operations Manager's Report.

SECONDED
APPROVED

10. UNFINISHED BUSINESS – No unfinished business

11. NEW BUSINESS – No new business.

MOTION: A motion was made by Micha Koepel to adjourn.

SECONDED
APPROVED

The Board adjourned at 8:12 p.m.

Respectfully submitted by,

Linda Coronado

Administrative Assistant

Approved by the Co-op Board on September 20, 2017:



Colleen McDonald, Secretary