

**AVRA WATER CO-OP, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, November 19, 2014
7:00 p.m.
Avra Water Co-op, Inc.
11821 West Picture Rocks Road
Tucson, Arizona 85743**

1. CALL TO ORDER

President Warren Thompson continued the meeting from the annual meeting session at 7:36 p.m.

2. ROLL CALL

Board Members present at the meeting included:

Warren Thompson, President	Doug Schneider, Vice President
Colleen McDonald, Secretary	Camille Julin, Director
Jack Wheat, Treasurer	Eugene Boettcher, Director
Micha Koeppel, Director	

Staff Members present at the meeting included:

Cathy Kuefler, Administrative Assistant	Jeff Feasel, System Operations Specialist
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3. CALL TO MEMBERSHIP AND WELCOME TO GUESTS

No guests were present.

4. REVISION AND ADOPTION OF THE AGENDA

There was not a motion to revise or adopt the agenda.

5. READING, CORRECTION AND APPROVAL OF PREVIOUS BOARD MINUTES

MOTION: It was moved by Jack Wheat that the Regular Board Meeting Minutes be approved as written for October 15, 2014 and the Special Board Meeting Minutes be approved as written for October 27, 2014.

**SECONDED
APPROVED**

6. OFFICERS REPORT'S

PRESIDENT'S REPORT

The president had nothing to report.

TREASURER’S REPORT

Jack Wheat reported that income was in excess of expenses for October and there were all “yes’s” on the financials for the month.

MOTION: It was moved by Doug Schneider to approve the Treasurer’s report.

SECONDED
APPROVED

7. UNFINISHED BUSINESS

Electrical/Generator Project for Main Office – Jeff Feasel reported that the engineer had approved the equipment for the office project. The equipment was ordered by Kelly Energy and would be available in 4-6 weeks. There will be a final meet between AWC, Kelly Energy, and the Trico representative before breaking ground. Cost to complete the project is roughly estimated at \$35,000 which is the cost of the generator plus 10-15% for incidentals i.e. concrete pad, conduit, and supplies. Micha Koeppel suggested the warranty be strongly considered before deciding on the two generator estimates.

Noel Reservoir Pumps – Jeff Feasel also reported that of the three pumps at Noel, Pump 1 had a motor and impeller replaced by AWC staff last year improving flows from 200 gpm to 245 +/- gpm. Pump 2 will be approximately \$5,000-6,000 to upgrade. This upgrade will take it from a 10hp to 15hp with the hope of a 300 +/- gpm. This cost includes super-efficient motor and electrical upgrades. AWC will have to put in some labor and minor costs to retro-fit. Estimates were from Grand Canyon Pump and Pump’s Inc. Pump 3 is brand new and as per the two pump company representatives, it should remain the same. They both agreed the original design was not very efficient. It would require a taller tank or pump set in vault to improve the efficiency. Suggestions by the vendors were to run the pump with higher tank levels.

MOTION: A motion was made by Jack Wheat to move forward on the generator project.

SECONDED
APPROVED

MOTION: A motion was made by Jack Wheat to move forward with the pumps at Noel Reservoir.

SECONDED
APPROVED

8. NEW BUSINESS

Election of Officers – Warren Thompson recommended the following board members be elected as officers:

Doug Schneider, President
Camille Julin, Vice President
Jack Wheat, Treasurer
Colleen McDonald, Secretary

MOTION: A motion was made by Jack Wheat to accept the recommendation.

SECONDED
APPROVED

CNH Capital Backhoe Lease – Jeff Feasel reported that our Case 580SN backhoe lease expires on 2/28/15. Our options are to buy out the lease at \$37,387.20, extend the lease another year, or turn the backhoe into the dealer and lease a new backhoe. Jeff spoke with Titan Machinery and they are offering close out prices on their entire stock with 3 year full machine warranties. Next year's equipment comes with new emissions technology which will raise prices \$10-12,000. Staff will look into what a new lease would be and check on extending the lease for one additional year.

Jeff Mechanical & E-file – Regular maintenance agreements are due for our air conditioning vendor and our data storage software. Jett Mechanical is offering a special of \$120 for each unit which includes a spring and fall maintenance and 10% off any work that is necessary. E-file is offering a three year maintenance agreement for \$1,077 which is a savings of \$270. This should finish up our need of E-file as we make the transition of saving all of our customer's data on to the new server.

MOTION: A motion was made by Colleen McDonald to enter into Executive Session at 8:32 p.m.

SECONDED
APPROVED

MOTION: A motion was made Doug Schneider to adjourn the Executive Session at 8:55 p.m.

SECONDED
APPROVED

MOTION: A motion was made by Camille Julin to direct Doug Schneider to take action on the following item: Cathy Kuefler is to be appointed our Interim Office Manager and Jeff Feasel our Interim Field Operations Manager reporting to Cathy Kuefler, until such time that a new General Manager is hired.

SECONDED
APPROVED


MOTION: A motion was made by Colleen McDonald to adjourn.
SECONDED
APPROVED

The Board adjourned at 8:56 p.m.

Respectfully submitted by,

Cathy Kuefler
Administrative Assistant

Approved by the Co-op Board on November 25, 2014:



Colleen McDonald, Secretary